

DOCUMENT 7

FEDERAL RESERVE BANK LETTERHEAD

Date

President
Bank
Address

Dear President:

This letter is to introduce _____ *(name)* _____ who is under contract with the Federal Reserve Bank of _____ for examination services. Mr./Ms. _____ *(name)* _____ is assigned to assist the examiner-in-charge for completing the examination/(inspection) of your bank *(if not an examination, specify the other type of work being performed)*.

Under the contract provisions with the Federal Reserve Bank, the consultant is subject to the same confidentiality rules and regulations that are applicable to Federal Reserve examiners. The consultant has executed an agreement entitled "Federal Reserve Bank Consultant Agreement on Nondisclosure of Confidential Information obtained from the Banking Supervision Function" to the effect that no privileged information or data, written or oral, in connection with work under this contract, will be disclosed to any persons except those authorized by the Reserve Bank. The consultant is subject to a review for any potential conflict of interest based on the information provided to the Reserve Bank by the consultant. If you are aware of any potential conflict with the consultant and your institution, please contact me at the phone number listed below.

If you have any comments or questions, please feel free to contact me at (address & telephone number).

Sincerely,

Officer in Charge of Supervision

cc: consultant