



New Employee Data

Board of Governors of the Federal Reserve System

BOARD PERSONNEL

All Personally Identifiable Information (PII) is to be protected and distributed to authorized personnel only. If you are sending this information internally, please follow Board policy for handling PII. When sending a form to an external location, please be sure to encrypt the e-mail, use a secure fax, or use a secure shipping method to protect your PII.

Personal Data

Full Name (Last, First, MI) _____ Prefix (Mr., Mrs., Ms.) _____ Birth Date _____ Social Security Number _____ First Day of Employment _____
 _____ MM/DD/YYYY XXX-XX-XXXX MM/DD/YYYY

Home Address (Local)

Street _____
 City _____ State _____
 Zip Code _____ County _____

Mailing Address (if different from Home Address)

Street _____
 City / Town _____ State / Province _____
 Zip / Postal Code _____ County _____ Country _____

Contact Information

Home Phone _____ Work Phone _____ Cell Phone _____

Gender: Male Female

Birthplace

U.S. Non-U.S. City: _____ State/Province: _____ Country: _____

Marital Status

Married Divorced Separated Single Widowed Marital Status Date (MM/DD/YYYY): _____

Citizenship Status

U.S. Citizen (born in U.S. or U.S. Territory) Permanent Resident (green card)
 U.S. Citizen (naturalized) Alien Temporary (H-1B, J-1, F-1) Other: _____

Education

Institution

Name _____
 State / Province _____ Country _____

Program

Major _____ Type of Degree _____
 Did you graduate? Yes No
 Year Graduated (YYYY) _____

Institution

Name _____
 State / Province _____ Country _____

Program

Major _____ Type of Degree _____
 Did you graduate? Yes No
 Year Graduated (YYYY) _____

Institution

Name _____
 State / Province _____ Country _____

Program

Major _____ Type of Degree _____
 Did you graduate? Yes No
 Year Graduated (YYYY) _____



New Employee Data--(Continued)

Board of Governors of the Federal Reserve System

BOARD PERSONNEL

Ethnicity Self-Identification:

- Hispanic or Latino** - A person of Cuban, Mexican, Puerto Rican, South of Central American, or other Spanish culture or origin, regardless of race.
(Note: If you selected Hispanic or Latino, you do not need to complete the Race Self-Identification section below.)
- Not Hispanic or Latino**

Race Self-Identification: (select one or more)

- American Indian or Alaskan Native** - A person having origins in any of the original peoples of North or South America (including Central America), and who maintains tribal affiliation or community attachment.
- Asian** - A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- Black or African American** - A person having origins in any of the black racial groups of Africa.
- Native Hawaiian or Other Pacific Islander** - A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- White** - A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

Relatives Employed at the Board

Full Name (Last, First, MI)	Relationship to Employee	Full Name (Last, First, MI)	Relationship to Employee
_____	_____	_____	_____
_____	_____	_____	_____

Primary Emergency Contact

Full Name (Last, First, MI) _____
 Relationship to Employee _____

Home Address

Same address as Employee? Yes No

Street _____

City / Town _____ State / Province _____

Zip / Postal Code _____ County _____ Country _____

Contact Information

Home Phone _____ Work Phone _____ Cell Phone _____

Secondary Emergency Contact

Full Name (Last, First, MI) _____
 Relationship to Employee _____

Home Address

Same address as Employee? Yes No

Street _____

City / Town _____ State / Province _____

Zip / Postal Code _____ County _____ Country _____

Contact Information

Home Phone _____ Work Phone _____ Cell Phone _____

FRB Use Only

FRB Initials (Input): _____

Date: _____
MM/DD/YYYY

FRB Initials (Verification): _____

Date: _____
MM/DD/YYYY