

New Employee Data

Board of Governors of the Federal Reserve System

Personal Data

Name (last, first, initial)

Prefix (Mr., Mrs., Ms., Dr., etc.)

Social Security Number

Home Address/Phone

Address

City County State ZIP Country

Phone Number (include area code)

Mailing Address (if different from home address)

Address

City County State ZIP Country

Other Phone Numbers

Type Number (include area code) Type Number (include area code)

Gender Marital Status Marital Status Date
 Male Female Married Divorced Separated Single Widowed

Birthdate Birthplace

Citizenship Status
 Permanent Resident (Greencard) Alien Temporary (check one) U.S. Citizen (Native) (born in U.S. or a U.S. territory) U.S. Citizen (Naturalized) (Born outside the U.S.)
 H-1B J-1
 F-1 Other _____

If not a U.S. citizen, list country of citizenship _____

Ethnic Group
 Asian Black Hispanic Native American (specify group) _____ White Other

Military Status
 Active Reserve Inactive Reserve Disabled No Military Service Other Veteran Retired Vietnam Veteran

Education (attach transcript)

Degree Graduated Major Year Earned or Expected
 Yes No

School State Country

Degree Graduated Major Year Earned or Expected
 Yes No

School State Country

Degree Graduated Major Year Earned or Expected
 Yes No

School State Country

Languages (other than English)

Language

Native

 Yes No

Able to Translate

 Yes No

Speaking Proficiency

 Low Moderate High

Reading Proficiency

 Low Moderate High

Writing Proficiency

 Low Moderate High

Language

Native

 Yes No

Able to Translate

 Yes No

Speaking Proficiency

 Low Moderate High

Reading Proficiency

 Low Moderate High

Writing Proficiency

 Low Moderate High

Relatives Employed at the Board

Name (last, first, initial)

Relationship to Employee

Name (last, first, initial)

Relationship to Employee

Name (last, first, initial)

Relationship to Employee

Primary Emergency Contact

Contact Name (last, first, initial)

Relationship to Employee

Home Address/PhoneSame address/phone as employee Yes No

Address Line 1

City County State ZIP Country

Home Phone (include area code) Work Phone (include area code) Other Phone (include area code) Other Phone (type)

Secondary Emergency Contact

Contact Name (last, first, initial)

Relationship to Employee

Home Address/PhoneSame address/phone as employee Yes No

Address Line 1

City County State ZIP Country

Home Phone (include area code) Work Phone (include area code) Other Phone (include area code) Other Phone (type)

Employment Data (Management Use Only)

Company Seniority Date

Service Date

Date Last Increase

Business Title

Room No

Mail Stop

Work Phone

Original Hire Date

High School/GED Date

FRB initials (input)

Date

FRB initials (verification)

Date