

Federal Reserve Board Taleo Career Section Screenshots

March 2017

Overview

A career section is a portal accessed by submitters to search for and apply for positions, while an application flow is the set of questions and fields that a submitter must complete when applying to a position or submitting a general profile. There will be three career sections available in Taleo for the Federal Reserve Board:


- External – Initial Submission
- External – Application for Employment
- Internal

Each career section will have its own unique set of application flows associated to it.

External – Initial Submission Career Section and Application Flows

Login Page

Welcome. You are not signed in.

 Job Search

Login

You have accessed a U.S. Government computer system, which includes (1) this computer, (2) this computer network, (3) all computers connected to this network, and (4) all devices and storage media attached to this network or to a computer on this network. This information system is provided for U.S. Government-authorized use only.

Unauthorized access to this system may result in disciplinary action, as well as civil and criminal penalties.

By using this computer system, you understand and consent to the following:

- You have no reasonable expectation of privacy regarding communications or data transiting or stored on this information system.
- At any time, and for any lawful government purpose, the Federal Reserve or other U.S. Government entity may audit, access, monitor, intercept, or search any communication, data, or other information transiting or stored on this information system including, but not limited to, information about your use of this information system.
- Any communications, data, or other information transiting or stored on this information system may be disclosed or used for any lawful government purpose.

FIRST-TIME USERS

You are a first time user if...

- You have never applied for a Federal Reserve Board position, or
- You previously applied for a Federal Reserve Board position prior to November 7, 2016

Select **"New User"** to create a new account.

RETURNING USERS and FEDERAL RESERVE BOARD EMPLOYEES

If you have forgotten your user name or password, use the "Forgot your user name?" and/or "Forgot your password?" links below.

Mandatory fields are marked with an asterisk.

*User Name

*Password

[Forgot your user name?](#)
[Forgot your password?](#)

Login New User

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New User Registration Page

Welcome. You are not signed in.

[Printable Format](#)

Notices

Rehabilitation Act

The Board complies with the Rehabilitation Act of 1973, as amended, and provides job applicants with disabilities reasonable accommodations to assist them in applying for jobs at the Board. If you have a disability and would like to request an accommodation in order to apply for a job at the Board, please call 202-452-3880 or e-mail FRBRecruiting@frb.gov.

Equal Opportunity Employer

We are an Equal Opportunity Employer and do not discriminate against any employee or applicant for employment on the basis of race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, genetic information, or application, membership, or service in the uniformed services.

Privacy

You may review the Federal Reserve Board's Privacy Act Notice at <http://www.federalreserve.gov/careers/pdf/fr1273.pdf>.

Paperwork Reduction Act

OMB No. 7100-0181
Average hours per response: 1

Welcome. You are not signed in. | [My Account Options](#)

[My Job Cart](#) | [Sign In](#)

New User Registration

Please take a few moments to register. You will need this information to access your account in the future.

Your **User Name** must be at least four characters in length and may be any combination of letters and numbers. Special characters and spaces are not allowed.

Your **Password** must be at least twelve characters in length and must contain at least one uppercase letter, one lowercase letter, one number and one special character. Passwords must not contain your first name, last name, user name or email address. More than five consecutive characters in your password are not allowed.

Mandatory fields are marked with an asterisk.

*User Name

*Password

*Re-enter Password

*Email Address

*Re-enter Email Address

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Job Search Page

Welcome. You are not signed in. | [My Account Options](#)

[My Job Cart](#) | [Sign In](#)

[Job Search](#)

[My Jobs](#)

Job Search

All Jobs

Careers at the Federal Reserve Board

The Board complies with the Rehabilitation Act of 1973, as amended, and provides job applicants with disabilities reasonable accommodations to assist them in applying for jobs at the Board. If you have a disability and would like to request an accommodation in order to apply for a job at the Board, please call 202-452-3880 or e-mail FRBRecruiting@frb.gov.

[Save this Search](#)

Search Criteria

Specify your job search criteria below and then click the "Search for Jobs" button to narrow down the list of jobs.

Job Number

Keywords

Job Category

Job Category

All

Add Job Category

Location

Location

All

Add Location

Posting Date

☒ Not Specified
☐ Today
☐ Yesterday
☐ Last 7 Days
☐ Last 14 Days
☐ Last 21 Days
☐ Last 28 Days

Schedule

☐ Full-time
☐ Part-time
☐ Contingent

Shift

☐ Day Job
☐ Evening Job
☐ Night Job
☐ Weekend
☐ Rotating

Job Type

☐ Standard
☐ Internship
☐ Temporary Work

Travel (Up to...)

☐ No
☐ Yes, 25 % of the Time
☐ Yes, 50 % of the Time
☐ Yes, 75 % of the Time
☐ Yes, 100 % of the Time

Search Tips

You can search jobs by selecting relevant criteria in the drop-down menus. You can also use a job number or a keyword.

Saving searches





You can save the current search for reuse by clicking "Save this Search" at the top of the page. Your searches will be saved in the "My Saved Searches" section, under the "My Jobs" tab.

Candidate Profile

Take a few minutes to create or modify your candidate profile.

[Access my profile](#)

Icon legend

-  Urgent need job
-  Added to the job cart
-  Draft submission
-  Completed submission

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Search Results (54 jobs found)

Results per page
100 ▾

Sort by
Posting Date (Descending Order) ▾

Marketing Summer Intern-20304
DC-Washington
Posting Date: Mar 3, 2017
[Apply](#) | [Add to My Job Cart](#)

Administrative Summer Intern-OSEC-20303
DC-Washington
Posting Date: Mar 2, 2017
[Apply](#) | [Add to My Job Cart](#)

Student Intern - Payment System Studies-20299
DC-Washington
Posting Date: Mar 2, 2017
[Apply](#) | [Add to My Job Cart](#)

Job Description Page

Welcome. You are not signed in. | [My Account Options](#) [My Job Cart](#) | [Sign In](#)

[Job Search](#) [My Jobs](#)

[Job Search](#) | [All Jobs](#)

[Back to prior page](#) [Printable Format](#)

Job 1 out of 54 Previous | [1](#) [2](#) [3](#) [4](#) [5](#) | [Next](#)

[Apply Online](#) [Add to My Job Cart](#)

Marketing Summer Intern-20304
Primary Location: DC-Washington
Employee Status: Temporary
Overtime Status: Non-exempt
Job Type: Internship
Travel: No
Shift: Day Job
Years of Experience Required: 0
Education Required: Some College
Relocation Provided: No
Salary Grade Low: 22
Salary Grade High: 22
Posting Date: Mar 3, 2017

Position Description
Performs assignments desired to develop a knowledge of one or more aspects of the assigned project and/or program. May be assigned to a special project or part of a special project. May serve as a technical assistant to a higher level analyst or technical specialist in a subject area pertinent to the work of the division.

Position Requirements
Responsibilities will include various content creation and the development of promotional products that represent the HR brand. This person will assist with both identifying and developing marketing tools and resources that can be leveraged to highlight and promote talent acquisition programs, workforce planning initiatives, and training/educational opportunities. Deliverables may include products, templates and toolkits that embody the HR brand and will assist HR with effectively carrying out daily responsibilities and meeting client/business needs.

Due to the nature of work, it is imperative that the requested intern specifically support the marketing and branding function within HR Strategic initiatives because other interns will not likely possess the required skill set sought in graphic design. Intern may provide administrative support across HR.

We are an Equal Opportunity Employer and do not discriminate against any employee or applicant for employment on the basis of race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, genetic information, or application, membership, or service in the uniformed services.

[Apply Online](#) [Add to My Job Cart](#)

Job 1 out of 54 Previous | [1](#) [2](#) [3](#) [4](#) [5](#) | [Next](#)

Federal Reserve Board Taleo Career Section Screenshots

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Job Cart Page

Human Resources Project Manager - TEST - RDF-20211
DC-Washington
Posting Date: Feb 24, 2017
Apply | Add to My Job Cart

Welcome. You are not signed in. | [My Account Options](#) [My Job Cart](#) | [Sign In](#)

[Job Search](#) [My Jobs](#)

[Job Search](#) | [All Jobs](#)

[Back to prior page](#) [Printable Format](#)

Job 2 out of 2 Previous | 1 2 | Next

[Apply Online](#) [Add to My Job Cart](#)

Human Resources Project Manager - TEST - RDF-20211
Primary Location: DC-Washington
Employee Status: Regular
Overtime Status: Exempt

initatives and/or improve processes. May serve on task forces and ad hoc task forces and projects simultaneously in a fast-paced, high-visibility environment.

We are an Equal Opportunity Employer and do not discriminate against any employee or applicant for employment on the basis of race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, genetic information, or application, membership, or service in the uniformed services.

[Apply Online](#) [Add to My Job Cart](#)

Job 2 out of 2 Previous | 1 2 | Next

Welcome. You are signed in. | [My Account Options](#) [My Job Cart - 1 item\(s\)](#) | [Sign Out](#)

[Job Search](#) [My Jobs](#)

[Job Search](#) | [All Jobs](#)

Welcome. You are signed in. | [My Account Options](#) [My Job Cart - 1 item\(s\)](#) | [Sign Out](#)

[Job Search](#) [My Jobs](#)

[My Submissions](#) | [My Job Cart](#) | [My Saved Searches](#)

Highlighted jobs have been added to the job cart within the last 24 hours.

My Job Cart (1 jobs found)

This page presents all jobs that you have added to the job cart.

Jobs per page:
25

Sort by
Posting Date (Descending Order)

[New](#)

Human Resources Project Manager - TEST - RDF-20211
DC-Washington
Posting Date: Feb 24, 2017
[Apply](#) | [Remove from Job Cart](#)

Candidate Profile
Take a few minutes to create or modify your candidate profile.
[Access my profile](#)

Icon legend

- Urgent need job
- Added to the job cart

My Job Cart - Page 1 out of 1 Previous | 1 | Next

General Profile Flow

Candidate Profile
Take a few minutes to create or modify your candidate profile.
[Access my profile](#)

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Welcome. You are signed in. | [My Account Options](#)

My Job Cart - 1 item(s) | [Sign Out](#)

[Job Search](#) [My Jobs](#)

General Profile

Step 1 out of 4

Personal Information

Plain Text Resume

Attachments

Review and Submit

[Save and Continue](#) [Save as Draft](#) [Quit](#)

Personal Information

Hold down the Ctrl key (**Command** key for Mac) to make multiple selections or to clear items.
Mandatory fields are marked with an asterisk.*

Source Tracking

Please indicate how you heard about the job opportunities available within our organization. If you are unable to find your specific source, please select source type of "Other" and provide additional explanation. Ad and event IDs are case-sensitive.

*Source Type

Personal Information

Please enter all relevant personal information in the fields below.

Enter Full Name

*First Name <input type="text"/>	Middle Name <input type="text"/>	*Last Name <input type="text"/>
-------------------------------------	-------------------------------------	------------------------------------

*Email Address

*Primary Number

Home Phone Number <input type="text"/>	Cellular Number <input type="text"/>	Work Phone Number <input type="text"/>
---	---	---

*Address 1 <input type="text"/>	Address 2 <input type="text"/>
------------------------------------	-----------------------------------

*City <input type="text"/>	*Place of Residence Country <input type="text" value="Not Specified"/>	*Zip/Postal Code <input type="text"/>
-------------------------------	--	--

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Additional Profile Information

Please complete the following additional fields for your employment profile.

Job Type <div>Not Specified Standard Internship Temporary Work</div>	Schedule <div>Not Specified Full-time Part-time Contingent</div>
Shift <div>Not Specified Day Job Evening Job Night Job Weekend</div>	Employee Status <div>Not Specified Regular Temporary</div>

*Willingness to Travel (Up to...)

Not Specified
No
Yes, 25 % of the Time
Yes, 50 % of the Time
Yes, 75 % of the Time

Desired Compensation (e.g., XX,XXX)

Date of Availability
Month Day Year

Save and Continue

Save as Draft

Quit

***New in 2017: Job Type, Schedule, Shift, Employee Status, and Desired Compensation.**

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Fred Applicant, you are signed in. | [My Account Options](#)

My Job Cart - 1 item(s) | [Sign Out](#)

[Job Search](#) [My Jobs](#)

General Profile

Step 2 out of 4 | [Print/Email](#)

Personal Information

Plain Text Resume

Attachments

Review and Submit

[Save and Continue](#) [Save as Draft](#) [Quit](#)

Plain Text Resume

Please paste a copy of your resume in the space below. You should note that the original formatting will be modified into a plain text version. Reformatting is not required at this stage. You may review and edit the pasted resume before moving forward.

*Plain Text Resume

What is "plain text"?
Plain text has no formatting at all (bold, italic, table, etc.). It is software independent and can be imported, read, and exported by virtually every software application.

Copy-paste a resume
To copy and paste a resume:
Open the original resume file and highlight the text to copy. Hold down Ctrl + C simultaneously. The text is now copied. Place the cursor in the plain text resume field and hold down Ctrl + V simultaneously. The text is now pasted.

Resume maximum length
The maximum length allowed in the resume text field is 64000 characters.

[Save and Continue](#) [Save as Draft](#) [Quit](#)

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Fred Applicant, you are signed in. | [My Account Options](#)

My Job Cart - 1 item(s) | [Sign Out](#)

[Job Search](#) [My Jobs](#)

General Profile Step 3 out of 4 | [Print/Email](#)

Personal Information

Plain Text Resume

Attachments

Review and Submit

[Save and Continue](#) [Save as Draft](#) [Quit](#)

Attachments

You can attach files to the candidate record (e.g.: cover letter, resume, references, transcripts, etc.). In order to include comments with a file, enter the information in the **Comments about the file** field prior to clicking the **Attach** button. Once a file is attached, you can overwrite it by attaching a file with exactly the same name and extension.

Please indicate which of the attached documents is your **Resume**.

Select the file to attach

[Browse...](#)

Comments about the file (Limit of 250 characters)

[Attach](#)

This section displays basic information regarding the files attached to the candidate record. You can delete some or all the files. Also, please indicate which of the attached documents is a resume.

Resume	File Name	Date	Comments	Actions
<input checked="" type="checkbox"/>	Fred Applicant Resume.docx	3/3/17		Delete

[Save and Continue](#) [Save as Draft](#) [Quit](#)

Tips

You cannot attach a file that exceeds the allocated limit of 5120 kilobytes.

You can attach a maximum of 25 files, one at a time.

The search tool that recruiters use to search for candidates will not be able to analyze the content of some attached files, mostly image files and compressed files (.zip).

Attaching files

To attach a file, click "Browse" and select the file you want to attach. Then, click "Attach".

Deleting files

To delete a file, in the list of files already attached, select the file you wish to delete. Then, click the corresponding "Delete" button.

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Fred Applicant, you are signed in. | [My Account Options](#) My Job Cart - 1 item(s) | [Sign Out](#)

[Job Search](#) [My Jobs](#)

General Profile Step 4 out of 4 | [Print/Email](#)

[Personal Information](#) [Plain Text Resume](#) [Attachments](#) [Review and Submit](#)

[Submit](#) [Save as Draft](#) [Quit](#)

Review and Submit

The following information will be submitted after you click the Submit button. Where an Edit link is displayed, you can modify the corresponding information.

Personal Information | [Edit](#)

Source Tracking

Source Type	Social Media
Source	LinkedIn

Personal Information

Fred Applicant 123 Apple St Washington, 00000 United States—District of Columbia—Washington test@invalidemail.com	
Primary Number	Home Phone
Home Phone Number	555-555-5555 Edit
Cellular Number	
Work Phone Number	

Additional Profile Information

Job Type	Standard
Schedule	Full-time

Fred Applicant, you are signed in. | [My Account Options](#) My Job Cart - 1 item(s) | [Sign Out](#)

[Job Search](#) [My Jobs](#)

Process Completed

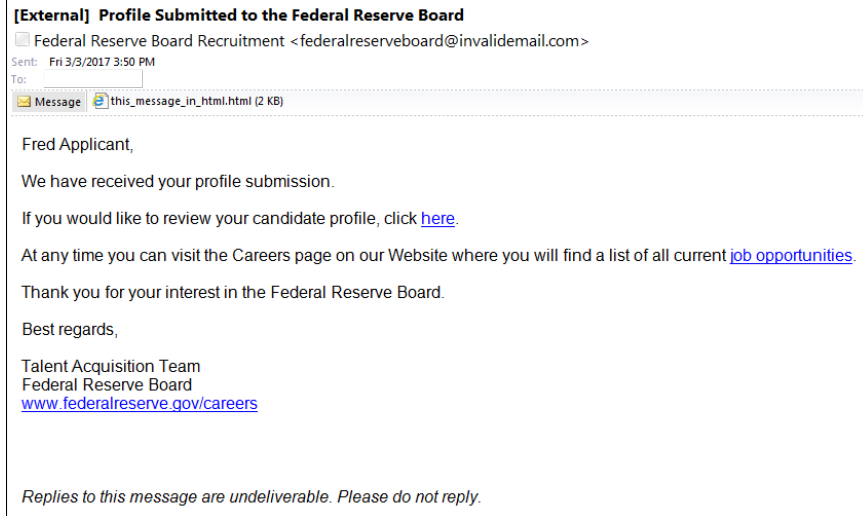
You have successfully submitted your general candidate profile. You can review and update the information you provided each time you log in.

Please continue to review our career site for additional opportunities, and follow @Fed_Careers on Twitter, as well as our LinkedIn page for up to date job announcements.

[View All Jobs](#)

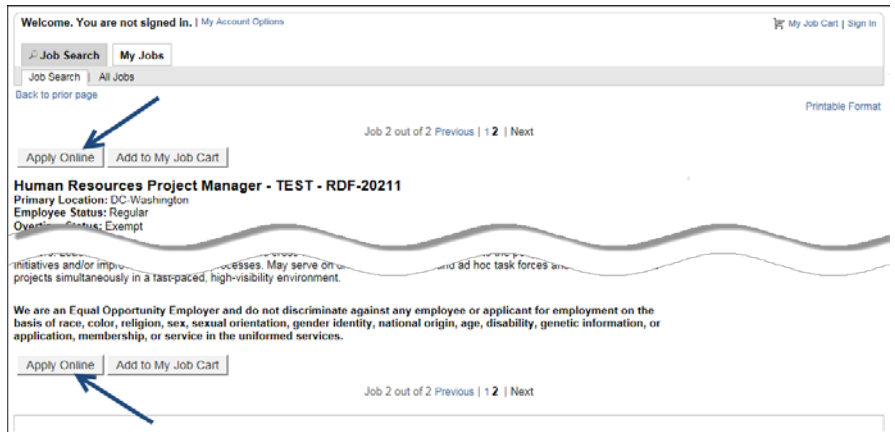
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Job Submission Flow

Human Resources Project Manager - TEST - RDF-20211
DC-Washington
Posting Date: Feb 24, 2017
[Apply](#) ←



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Fred Applicant, you are signed in. | [My Account Options](#)

My Job Cart - 1 item(s) | [Sign Out](#)

Job Search

My Jobs

Back

Printable Format

Notices

Rehabilitation Act

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Equal Opportunity Employer

We are an Equal Opportunity Employer and do not discriminate against any employee or applicant for employment on the basis of race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, genetic information, or application, membership, or service in the uniformed services.

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You may review the Federal Reserve Board's Privacy Act Notice at <http://www.federalreserve.gov/careers/pdf/fr1273.pdf>.

Paperwork Reduction Act

OMB No. 7100-0181
Average hours per response: 1

Continue

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Applying for: **Human Resources Project Manager - TEST - RDF (Job Number: 20211)** Step 1 out of 5

Personal Information

Plain Text Resume

Attachments

Voluntary Self-Identification

Review and Submit

Save and Continue Save as Draft Quit

Personal Information

Hold down the Ctrl key (Command key for Mac) to make multiple selections or to clear items.
Mandatory fields are marked with an asterisk.*

Source Tracking

How did you first learn about this job opportunity? If you are unable to find your specific source, please select source type of "Other" and provide additional explanation. Ad and event IDs are case-sensitive.

*Source Type
Social Media

*Social Media
LinkedIn

Personal Information

Please enter all relevant personal information in the fields below.

Enter Full Name

*First Name Fred Middle Name Last Name Applicant

Previous Names, if any

*Email Address
test@invalidemail.com

*Primary Number
Home Phone

Home Phone Number 555-555-5555 Cellular Number Work Phone Number

*Address 1 123 Apple St Address 2

*City Washington *Place of Residence
Country United States
State/Province District of Columbia
Nearest Major City Washington

*Zip/Postal Code 00000

*Are you a United States citizen?
Not Specified

General Questions

If you answer Yes to any of these questions, explain fully in the text box that appears below the question. A Yes response to any one of these questions may have an effect on whether the Board hires you based upon federal law, regulations, and the Board's policies.

*Are you related to any officer or director of a financial and/or banking institution?
Not Specified

If yes, please explain.

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*Are you related to or acquainted with any employee of the Board of Governors of the Federal Reserve System?

Not Specified

If yes, please explain.

*Do you, your spouse, or your minor children own debt (bonds) or equity (stock) of a bank, thrift, or other depository institution or its affiliates, or of a primary government securities dealer or its affiliates?

Not Specified

If yes, please explain.

*Do you, your spouse, or your minor children own shares of a financial services sector mutual fund or ETF?

Not Specified

If yes, please explain.

Additional Profile Information

Please complete the following additional fields for your employment profile.

Job Type

Not Specified
Standard
Internship
Temporary Work

Schedule

Not Specified
Full-time
Part-time
Contingent

Shift

Not Specified
Day Job
Evening Job
Night Job
Weekend

Employee Status

Not Specified
Regular
Temporary

*Willingness to Travel (Up to...)

No
Yes, 25 % of the Time
Yes, 50 % of the Time
Yes, 75 % of the Time
Yes, 100 % of the Time

Desired Compensation (e.g. XX,XXX)

Date of Availability

Month Day Year

Save and Continue

Save as Draft

Quit

[Notices](#)

***New in 2017: Job Type, Schedule, Shift, Employee Status, and Desired Compensation.**

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Fred Applicant, you are signed in. | My Account Options

My Job Cart - 0 item(s) | Sign Out

Job Search

My Jobs

Applying for: Human Resources Project Manager - TEST - RDF (Job Number: 20211)

Step 2 out of 5 | Print/Email

Personal Information

Plain Text Resume

Attachments

Voluntary Self-Identification

Review and Submit

Save and Continue

Save as Draft

Quit

Plain Text Resume

Please paste a copy of your resume in the space below. You should note that the original formatting will be modified into a plain text version. Reformatting is not required at this stage. You may review and edit the pasted resume before moving forward.

*Plain Text Resume

Documentation purposes only

What is "plain text"?

Plain text has no formatting at all (bold, italic, table, etc.). It is software independent and can be imported, read, and exported by virtually every software application.

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To copy and paste a resume:
Open the original resume file and highlight the text to copy. Hold down Ctrl + C simultaneously. The text is now copied. Place the cursor in the plain text resume field and hold down Ctrl + V simultaneously. The text is now pasted.

Resume maximum length

The maximum length allowed in the resume text field is 64000 characters.

Save and Continue

Save as Draft

Quit

Notices

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March 2017

Fred Applicant, you are signed in. | My Account Options

My Job Cart - 0 item(s) | Sign Out

Job Search

My Jobs

Applying for: Human Resources Project Manager - TEST - RDF (Job Number: 20211)

Step 3 out of 5 | Print/Email

Personal Information

Plain Text Resume

Attachments

Voluntary Self-Identification

Review and Submit

Save and Continue

Save as Draft

Quit

Attachments

You can attach files to the candidate record (e.g.: cover letter, resume, references, transcripts, etc.). In order to include comments with a file, enter the information in the **Comments about the file** field prior to clicking the **Attach** button. Once a file is attached, you can overwrite it by attaching a file with exactly the same name and extension.

Even if you have not submitted a resume or other related documents for this specific job opportunity, please ensure you **click the checkbox labeled Relevant Files** next to any previously uploaded documents in the table below to have them considered part of this job submission. Also, please indicate which of the attached documents is your **Resume**.

Select the file to attach

Browse...

Comments about the file (Limit of 250 characters)

Attach

This section displays basic information regarding the files attached to the candidate record. You can delete some or all the files. The "Relevant Files" column allows you to select the files relevant to this job submission. Also, please indicate which of the attached documents is a resume.

Relevant Files	Resume	File Name	Date	Comments	Actions
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Fred Applicant Resume.docx	3/3/17		Delete
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Fred Applicant Cover Letter.docx	3/3/17		Delete

Save and Continue

Save as Draft

Quit

Tips

You cannot attach a file that exceeds the allocated limit of 5120 kilobytes.

You can attach a maximum of 25 files, one at a time.

The search tool that recruiters use to search for candidates will not be able to analyze the content of some attached files, mostly image files and compressed files (.zip).

Attaching files

To attach a file, click "Browse" and select the file you want to attach. Then, click "Attach".

Deleting files

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Notices

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Applying for: **Human Resources Project Manager - TEST - RDF (Job Number: 20211)** Step 4 out of 5 | [Print/Email](#)

Personal Information

Plain Text Resume

Attachments

Voluntary Self-Identification

Review and Submit

Save and Continue Save as Draft Quit

Voluntary Self-Identification

Hold down the **Ctrl** key (**Command** key for Mac) to make multiple selections or to clear items.

After reading the Voluntary Self-Identification statement, please provide the information requested in the fields below.

OMB No. 7100-0181
Average hours per response: 1 minute
Approval expires October 31, 2017

The Board of Governors of the Federal Reserve System (Board) is requesting that you furnish this information under the authority of 42 U.S.C. § 2000e-16, which requires that federal employment practices be free of discrimination and provide equal employment opportunity for all. Your providing of this information is strictly voluntary. Your failure to do so will have no effect on the decision to hire you or on your employment with the Board. The information you provide on this form will be kept confidential and will not be shared with the selecting official or other persons who will make the hiring decision.

The following definitions are defined by the Equal Employment Opportunity Commission:

Hispanic or Latino - A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

American Indian or Alaska Native - A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.

*1. Ethnicity
Not Specified

*2. Race (Select one or more races)
American Indian or Alaska Native
Asian
Native Hawaiian or Other Pacific Islander
Black or African American
White
I do not wish to provide this information

*3. Gender
Not Specified

Save and Continue Save as Draft Quit

[Notices](#)

Applying for: **Human Resources Project Manager - TEST - RDF (Job Number: 20211)** Step 5 out of 5 | [Print/Email](#)

Personal Information

Plain Text Resume

Attachments

Voluntary Self-Identification

Review and Submit

Submit Save as Draft Quit

Review and Submit

The following information will be submitted after you click the **Submit** button. Where an **Edit** link is displayed, you can modify the corresponding information.

Personal Information | [Edit](#)

Source Tracking

Source Type Social Media
Source LinkedIn

Personal Information

Fred Applicant
123 Apple St
Washington, 00000
United States—District of Columbia—Washington
test@invalidemail.com
Previous Names, if any
Primary Number Home Phone
Home Phone Number 555-555-5555

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Fred Applicant, you are signed in. | [My Account Options](#)My Job Cart - 0 item(s) | [Sign Out](#)

[Job Search](#) [My Jobs](#)

Process Completed

Thank you for your interest in the Federal Reserve Board. You have successfully completed the online submission process. You should receive an email from federalreserveboard@invalidemail.com confirming this submission was received. Due to the volume of submissions we receive, we may be unable to contact each submitter directly; however, you can check the status of your submission(s) by clicking on the My Jobs tab and looking at the My Submissions section.



Meanwhile, we invite you to continue to review our career site for additional employment opportunities, and follow [@Fed_Careers](#) on Twitter, as well as our LinkedIn page for up to date job announcements.

[View My Submissions](#) | [View General Profile](#) | [View All Jobs](#)

[External] Federal Reserve Board - Submission Received Confirmation

☐ Federal Reserve Board Recruitment <federalreserveboard@invalidemail.com>

Sent: Fri 3/3/2017 4:08 PM
To: ☐ Fowler, Rachel

 Message  [this_message_in_html.html](#) (2 KB)

Fred Applicant,

Thank you for your interest in the Federal Reserve Board. You have successfully completed the online submission process for the position of Human Resources Project Manager - TEST - RDF - 20211.

You may check the current status of your submission(s) by accessing your account on our [website](#), clicking on the My Jobs tab, and looking at the My Submissions section. We invite you to continue to review our career site for additional employment opportunities, and follow [@Fed_Careers](#) on Twitter, as well as our LinkedIn page for up to date job announcements.

Best regards,

Talent Acquisition Team
Federal Reserve Board
www.federalreserve.gov/careers

Replies to this message are undeliverable. Please do not reply.

My Submissions

Welcome. You are not signed in. | [My Account Options](#)My Job Cart | [Sign In](#)

[Job Search](#) [My Jobs](#) 

[Job Search](#) [All Jobs](#)

Federal Reserve Board Taleo Career Section Screenshots

March 2017

Fred Applicant, you are signed in. | [My Account Options](#) My Job Cart - 0 item(s) | [Sign Out](#)

[Job Search](#) **My Jobs**


[My Submissions](#) | [My Job Cart](#) | [My Saved Searches](#) |

My Submissions (2 job submissions found)


This page displays all relevant details related to your draft and completed submissions.

Submissions per page:
25

Draft Submissions


 **Accountant -Test - RDF** - Full-time
DC-Washington
Job Posting : Mar 3, 2017 – Job Number: 20241
Job Status: Active (Accepting Job Submissions)
[Finish Draft Submission](#) | [Withdraw](#)

Completed Submissions

 **Human Resources Project Manager - TEST - RDF** - Full-time
DC-Washington
Job Posting : Mar 5, 2017 – Job Number: 20211
Job Status: Active (Accepting Job Submissions)
Submission Status: Under Review – Updated: Mar 3, 2017
[View/Edit Submission](#) | [Withdraw](#)

My Submissions - Page 1 of 1 Previous | 1 | Next

[Withdraw All Submissions](#)

 **Human Resources Project Manager - TEST - RDF** - Full-time
DC-Washington
Job Posting : Mar 5, 2017 – Job Number: 20211
Job Status: Active (Accepting Job Submissions)
Submission Status: Under Review – Updated: Mar 3, 2017
[View/Edit Submission](#) | [Withdraw](#)

Fred Applicant, you are signed in. | [My Account Options](#) My Job Cart - 0 item(s) | [Sign Out](#)

[Job Search](#) **My Jobs**

[My Submissions](#) | [My Job Cart](#) | [My Saved Searches](#) |

You are about to withdraw this job submission.

If you withdraw your job submission, you will no longer be given consideration for this position.

Are you sure that you want to withdraw your job submission? If so, please explain why in the field below.

*Please explain why you want to withdraw your job submission:

***New in 2017: Ability to withdraw submission and provide reason for withdrawal.**

Federal Reserve Board Taleo Career Section Screenshots

March 2017

My Saved Searches

The Board complies with the Rehabilitation Act of 1973, as amended, and provides job applicants with disabilities reasonable accommodations to assist them in applying for jobs at the Board. If you have a disability and would like to request an accommodation in order to apply for a job at the Board, please call 202-452-3880 or e-mail FRBRecruiting@frb.gov.

| [Save this Search](#)



Search Criteria

Specify your job search criteria below and then click the "Search for Jobs" button to narrow down the list of jobs.

Job Number

Keywords

Job Category

Job Category

[Add Job Category](#)

Location

Search Tips

You can search jobs by selecting relevant criteria in the drop-down menus. You can also use a job number or a keyword.

Saving Searches

You can save the current search for reuse by clicking "Save this Search" at the top of the page. Your searches will be saved in the "My Saved Searches" section, under the "My Jobs" tab.

Saving Search Queries

Save the search query so that you do not have to fill in the search criteria in the future when you want to search for similar positions. Enter the search query name below, then click "Save".

Search Query Name

Where are my saved searches?

The searches are saved in the "My Saved Searches" section under the "My Jobpage" tab.

[Access My Saved Searches](#)

Fred Applicant, you are signed in. | [My Account Options](#)

[My Job Cart - 0 item\(s\)](#) | [Sign Out](#)

[Job Search](#)

My Jobs

Job Search | All Jobs

Fred Applicant, you are signed in. | [My Account Options](#)

[My Job Cart - 0 item\(s\)](#) | [Sign Out](#)

[Job Search](#)

My Jobs

My Submissions | My Job Cart | **My Saved Searches**

You have saved 1 out of 5 possible saved searches.

My Saved Searches

This page displays all the job searches you have saved previously.

Human Resources

Last run: Mar 9, 2017

1 Job Openings | [Delete](#)

Candidate Profile

Take a few minutes to create or modify your candidate profile.

[Access my profile](#)

Saving searches

You can save a maximum of five searches at a time. Once this number is reached, you must delete a saved search to be able to save a new one.

[Delete All](#)

Federal Reserve Board Taleo Career Section Screenshots

March 2017

All Jobs

Fred Applicant, you are signed in. | [My Account Options](#)

My Job Cart - 0 item(s) | [Sign Out](#)

Job Search

My Jobs

Job Search

All Jobs

Job Openings (2 jobs found)

This list includes all jobs currently available within our organization.

Jobs per page:

100

Sort by

Posting Date (Descending Order)

Human Resources Project Manager - TEST - RDF-20211

DC-Washington

Posting Date: Mar 5, 2017

[View/Edit Submission](#)

Accountant -Test - RDF-20241

DC-Washington

Posting Date: Mar 3, 2017

[Finish Draft Submission](#)

Candidate Profile

Take a few minutes to create or modify your candidate profile.

[Access my profile](#)

Icon legend

Urgent need job

Added to the job cart

Draft submission

Completed submission

Jobs - Page 1 out of 1

Previous

1

Next

My Account Options

Fred Applicant, you are signed in. | [My Account Options](#)

My Job Cart - 0 item(s) | [Sign Out](#)

Job Search

My Jobs

Job Search

All Jobs

Federal Reserve Board Taleo Career Section Screenshots

March 2017


My Account

This page displays your account options. To set or modify preferences, click "Edit" next to the relevant section.

Properties

Account Creation Date	3/3/17
Last Access to the Submissions List	3/9/17
Last Access to the Referrals List	

Personal Information | [Edit](#)

Fred Applicant 123 Apple St Washington, 00000 United States—District of Columbia—Washington test@invalidemail.com	
Primary Number	Home Phone
Home Phone Number	555-555-5555 
Cellular Number	
Work Phone Number	


Login Information | [Edit](#)

Sign In and Password


User Name	FredApplicant
New Password	*****



External – Application for Employment Career Section and Application Flow

[External] Federal Reserve Board: Application for Employment

 Federal Reserve Board Recruitment <federalreserveboard@invalidemail.com>

Sent: Thu 3/9/2017 8:15 AM

To:  test@invalidemail.com

 Message  this_message_in_html.html (2 KB)

Fred,

Thank you for your interest in the Human Resources Project Manager - TEST - RDF position at the Federal Reserve Board. In order for you to move forward in the process, you must complete the Application for Employment.

Please follow the link to complete your submission: [click here](#).

As a reminder, your user name is: FredApplicant

If you have forgotten your password, please use the "Forgot your password?" link on the login screen.

Best regards,

Rachel Fowler
Recruiter | Talent Acquisition
Human Resources | Federal Reserve Board


Federal Reserve Board Taleo Career Section Screenshots

March 2017

Welcome. You are not signed in. [Sign In](#)

[Printable Format](#)

Application for Employment Notices



Board of Governors of the Federal Reserve System
Washington, DC 20551

Rehabilitation Act

The Board complies with the Rehabilitation Act of 1973, as amended, and provides job applicants with disabilities reasonable accommodations to assist them in applying for jobs at the Board. If you have a disability and would like to request an accommodation in order to apply for a job at the Board, please call 202-452-3880 [t](#) or e-mail FRBRecruiting@frb.gov.

Equal Opportunity Employer

Welcome. You are not signed in.

Login

You have accessed a U.S. Government computer system, which includes (1) this computer, (2) this computer network, (3) all computers connected to this network, and (4) all devices and storage media attached to this network or to a computer on this network. This information system is provided for U.S. Government-authorized use only.

Unauthorized access to this system may result in disciplinary action, as well as civil and criminal penalties.

By using this computer system, you understand and consent to the following:

- You have no reasonable expectation of privacy regarding communications or data transiting or stored on this information system.
- At any time, and for any lawful government purpose, the Federal Reserve or other U.S. Government entity may audit, access, monitor, intercept, or search any communication, data, or other information transiting or stored on this information system including, but not limited to, information about your use of this information system.
- Any communications, data, or other information transiting or stored on this information system may be disclosed or used for any lawful government purpose.

"Login" with User Name and Password. If you have forgotten your User Name or Password, use the *"Forgot your user name?"* and/or *"Forgot your password?"* links below.

Mandatory fields are marked with an asterisk.

*User Name

*Password

[Forgot your user name?](#)
[Forgot your password?](#)

Federal Reserve Board Taleo Career Section Screenshots

March 2017

Application for Employment: **Human Resources Project Manager - TEST - RDF (Job Number: 20211)** Step 1 out of 8

Personal Information

Education and Training

Employment Record

References

Attachments

Voluntary Self-Identification

Verify Sig

Save and Continue

Personal Information

Hold down the Ctrl key (Command key for Mac) to make multiple selections or to clear items.
Mandatory fields are marked with an asterisk.*

Source Tracking

How did you first learn about this job opportunity? If you are unable to find your specific source, please select source type of "Other" and provide additional explanation. Ad and event IDs are case-sensitive.

*Source Type
Social Media

*Social Media
LinkedIn

Personal Information

Please enter all relevant personal information in the fields below.

Enter Full Name

*First Name Fred Middle Name Last Name Applicant

Previous Names, if any

*Email Address
test@invalidemail.com

*Primary Number
Home Phone

Home Phone Number 555-555-5555	Cellular Number	Work Phone Number
*Address 1 123 Apple St	Address 2	
*City Washington	*Place of Residence Country United States State/Province District of Columbia Nearest Major City Washington	*Zip/Postal Code 00000

*Are you a United States citizen?
Yes

General Questions

If you answer Yes to any of these questions, explain fully in the text box that appears below the question. A Yes response to any one of these questions may have an effect on whether the Board hires you based upon federal law, regulations, and the Board's policies.

*Are you delinquent on any federal debt (e.g., federal taxes, loans, overpayment of benefits, defaults on guaranteed or insured loans)?
Not Specified

If yes, please explain.

Federal Reserve Board Taleo Career Section Screenshots

March 2017

*Are you now under charges, on trial, or awaiting trial on criminal charges for any violation of law (such as a misdemeanor or a felony)?

Not Specified

If yes, please explain.

*Are you related to any officer or director of a financial and/or banking institution?

No

If yes, please explain.

*Are you related to or acquainted with any employee of the Board of Governors of the Federal Reserve System?

No

If yes, please explain.

*Do you receive any annuity from the United States or District of Columbia governments under any retirement act or any pension or compensation for military service?

Not Specified

If yes, please explain.

*Do you, your spouse, or your minor children own debt (bonds) or equity (stock) of a bank, thrift, or other depository institution or its affiliates, or of a primary government securities dealer or its affiliates?

No

If yes, please explain.

*Do you, your spouse, or your minor children own shares of a financial services sector mutual fund or ETF?

No

If yes, please explain.

Federal Reserve Board Taleo Career Section Screenshots

March 2017

*During the last 7 years, have you ever been convicted of a crime, imprisoned, on probation, or on parole?

Not Specified ▼

(You must include felonies, firearms or explosives violations, military court-martials, misdemeanors, and any other matter that was resolved by a plea of nolo contendere (no contest). However (you may omit: [a] minor traffic violations that resulted in a fine of \$300 or less; [b] any offense committed before your 16th birthday; [c] any offense committed before your 18th birthday that was finally adjudicated in a juvenile court or under a youth offender law; and [d] any conviction in which the record has been expunged under federal or state law or set aside under the Federal Youth Corrections Act or similar state law.) Note: A criminal conviction is not an absolute bar to employment but will be considered in relation to specific job requirements.

If yes, please explain.

*Have you ever been discharged or asked to resign from any position, or have you resigned after having been informed that your employer intended to discharge you?

Not Specified ▼

If yes, please explain.

*Have you experienced any periods of unemployment?

Not Specified ▼

If yes, please explain.

Additional Profile Information

Please complete the following additional fields for your employment profile.

Job Type

Not Specified
Standard
Internship
Temporary Work

Schedule

Not Specified
Full-time
Part-time
Contingent

Shift

Not Specified
Day Job
Evening Job
Night Job
Weekend

Employee Status

Not Specified
Regular
Temporary

*Willingness to Travel (Up to...)

No
Yes, 25 % of the Time
Yes, 50 % of the Time
Yes, 75 % of the Time
Yes, 100 % of the Time

Desired Compensation (e.g. XX,XXX)

Date of Availability

Month ▼ Day ▼ Year ▼

Save and Continue

*New in 2017: Job Type, Schedule, Shift, Employee Status, and Desired Compensation.

Federal Reserve Board Taleo Career Section Screenshots

March 2017

Application for Employment: Human Resources Project Manager - TEST - RDF (Job Number: 20211)

Step 2 out of 8 | [Print/Email](#)

Personal Information

Education and Training

Employment Record

References

Attachments

Voluntary Self-Identification

Verify and Sign

Review Submissions

Save and Continue

Education and Training

Education

List all educational experiences below, including high school, college (attendance or degrees from accredited schools), graduate school (attendance or degrees from accredited schools) and technical or other training schools. You must specify at least 1 education entry.

Education 1

*Institution [Select](#)

*Complete Address

*Program [Select](#) Minor

*Type of Degree

*Did you graduate?

*Start Date

*End Date

[Remove Education](#)

[Add Education](#)

Adding education entries
To create one education, click "Add Education". A new section including blank fields appears. Enter any relevant information.

Removing education entries
To remove an education from the list, identify it, then click "Remove Education".

Reordering education entries
To reorder education entries, click "Move Up" or "Move Down" next to each entry until the relevant education reaches the desired position.

Adding certifications/professional licenses
To add a certification/professional license, click "Add Certification/Professional License". A new section including blank fields appears. Enter any relevant information.

Removing certifications/professional licenses
To remove a certification/professional license, identify it, then click "Remove Certification/Professional License".

Reordering certifications/professional licenses
To reorder certification/professional license entries, click "Move Up" or "Move Down" next to each entry until the relevant certification/professional license reaches the desired position.

Federal Reserve Board Taleo Career Section Screenshots

March 2017

Certifications/Professional Licenses

Start by entering the most relevant certification/professional license and continue adding certifications/professional licenses until you have entered all that you feel are important to disclose for this job. Do not list expired certifications/professional licenses.

Certification/Professional License 1

Certification/Professional License

[Select](#)

Issuing Organization

Issue Date

Month Year

Expiration Date (if applicable)

Month Year

If this certification will be received in the future, enter the expected issuing date.

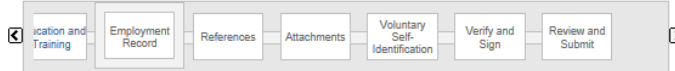
[Remove Certification/Professional License](#)

[Add Certification/Professional License](#)

*New in 2017: Issue Date and Expiration Date

Application for Employment: Human Resources Project Manager - TEST - RDF (Job Number: 20211)

Step 3 out of 8 | [Print/Email](#)



Employment Record

Please list all employment, including periods of unemployment. You must specify at least 1 work experience entry.

Work Experience 1

☐ Current Job

*Employer

[Select](#)

Name During Employment

*Employer Address

*Title of Position

*Start Date

Month Year

*End Date

Month Year

Classification Grade (if in Federal Service)

*Number of Hours Worked Per Week

Adding work experience entries

To create one work experience, click "Add Work Experience". A new section including blank fields appears. Enter any relevant information.

Removing work experience entries

To remove a work experience from the list, identify it, then click "Remove Work Experience".

Reordering work experience entries

To reorder work experience entries, click "Move Up" or "Move Down" next to each entry until the relevant work experience reaches the desired position.

Federal Reserve Board Taleo Career Section Screenshots

March 2017

Salary or Earnings	
*Base Start	*Base Current/End
<input type="text"/>	<input type="text"/>
Supplemental Start	Supplemental Current/End
<input type="text"/>	<input type="text"/>
*Brief Description of Duties and Responsibilities	*Reason for Desiring to Change Employment
<input type="text"/>	<input type="text"/>
*Supervisor's Name	*Supervisor's Phone
<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Please check this box if we may contact this supervisor.	
Remove Work Experience	
Add Work Experience	
<input type="button" value="Save and Continue"/>	

Application for Employment: **Human Resources Project Manager - TEST - RDF (Job Number: 20211)** Step 4 out of 8 | [Print/Email](#)

Education and Training

Employment Record

References

Attachments

Voluntary Self-Identification

Verify and Sign

Review and Submit

References

List three persons who are not related to you but who have definite knowledge of your capability to perform the duties of the position for which you are applying. Do not repeat the names of supervisors listed under "Employment Record." You must specify 3 reference entries.

*First Name	*Last Name
<input type="text"/>	<input type="text"/>
*Email Address	*Phone Number
<input type="text"/>	<input type="text"/>
*Relationship	*Type
<input type="text"/>	Not Specified
*How long have you known this person?	
Not Specified	

[Remove Reference](#) | [Move Down](#)

Adding references
To create a reference, click "Add Reference". A new section including blank fields appears. Enter any relevant information.

Removing references
To remove a reference from the list, identify it, then click "Remove Reference".

Reordering references
To reorder reference entries, click "Move Up" or "Move Down" next to each entry until the relevant reference reaches the desired position.

Federal Reserve Board Taleo Career Section Screenshots

March 2017

*First Name	*Last Name
<input type="text"/>	<input type="text"/>
*Email Address	*Phone Number
<input type="text"/>	<input type="text"/>
*Relationship	*Type
<input type="text"/>	Not Specified ▼
*How long have you known this person?	
Not Specified ▼	
Remove Reference Move Up Move Down	

*First Name	*Last Name
<input type="text"/>	<input type="text"/>
*Email Address	*Phone Number
<input type="text"/>	<input type="text"/>
*Relationship	*Type
<input type="text"/>	Not Specified ▼
*How long have you known this person?	
Not Specified ▼	
Remove Reference Move Up	

[Add Reference](#)

***New in 2017: Relationship, Type, and How long have you known this person?**

Federal Reserve Board Taleo Career Section Screenshots

March 2017

Application for Employment: Human Resources Project Manager - TEST - RDF (Job Number: 20211) Step 5 out of 8 | Print/Email

Education and Training

Employment Record

References

Attachments

Voluntary Self-Identification

Verify and Sign

Review and Submit

Save and Continue

Attachments

You can attach files to the candidate record (e.g.: cover letter, resume, references, transcripts, etc.). In order to include comments with a file, enter the information in the **Comments about the file** field prior to clicking the **Attach** button. Once a file is attached, you can overwrite it by attaching a file with exactly the same name and extension.

Even if you have not submitted a resume or other related documents for this specific job opportunity, please ensure you **click the checkbox** labeled **Relevant Files** next to any previously uploaded documents in the table below to have them considered part of this job submission. Also, please indicate which of the attached documents is your **Resume**.

Select the file to attach

Comments about the file (Limit of 250 characters)

This section displays basic information regarding the files attached to the candidate record. You can delete some or all the files. The "Relevant Files" column allows you to select the files relevant to this job submission. Also, please indicate which of the attached documents is a resume.

Relevant Files	Resume	File Name	Date	Comments	Actions
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Fred Applicant Resume.docx	3/3/17		Delete
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Fred Applicant Cover Letter.docx	3/3/17		Delete

Tips

You cannot attach a file that exceeds the allocated limit of 5120 kilobytes.

You can attach a maximum of 25 files, one at a time.

The search tool that recruiters use to search for candidates will not be able to analyze the content of some attached files, mostly image files and compressed files (.zip).

Attaching files

To attach a file, click "Browse" and select the file you want to attach. Then, click "Attach".

Deleting files

To delete a file, in the list of files already attached, select the file you wish to delete. Then, click the corresponding "Delete" button.

Save and Continue

Application for Employment: Human Resources Project Manager - TEST - RDF (Job Number: 20211) Step 6 out of 8 | Print/Email

Education and Training

Employment Record

References

Attachments

Voluntary Self-Identification

Verify and Sign

Review and Submit

Save and Continue

Voluntary Self-Identification

Hold down the **Ctrl** key (**Command** key for Mac) to make multiple selections or to clear items.

After reading the Voluntary Self-Identification statement, please provide the information requested in the fields below.

OMB No. 7100-0181
Average hours per response: 1 minute
Approval expires October 31, 2017

The Board of Governors of the Federal Reserve System (Board) is requesting that you furnish this information under the authority of 42 U.S.C. § 2000e-16, which requires that federal employment practices be free of discrimination and provide equal employment opportunity for all. Your providing of this information is strictly voluntary. Your failure to do so will have no effect on the decision to hire you or on your employment with the Board. The information you provide on this form will be kept confidential and will not be shared with the selecting official or other persons who will make the hiring decision.

The following definitions are defined by the Equal Employment Opportunity Commission:

Hispanic or Latino - A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

American Indian or Alaska Native - A person having origins in any of the original peoples of North and South America (including Central

Federal Reserve Board Taleo Career Section Screenshots

March 2017

*1. Ethnicity

*2. Race (Select one or more races)

*3. Gender

Application for Employment: **Human Resources Project Manager - TEST - RDF (Job Number: 20211)** Step 7 out of 8 | [Print/Email](#)

Verify and Sign

Please read the following statement carefully, then acknowledge that you have read and approved it by providing the information requested at the bottom of the page. Please note that an esignature is the electronic equivalent of a hand-written signature.

By signing below, I understand that I am certifying that, to the best of my knowledge, the information I am providing is accurate and complete. I understand that false or fraudulent information may be grounds for not hiring me or for firing me after I begin work, and may be punishable by fine or imprisonment. Any intentionally false statement on this form or willful misrepresentation relative thereto is a violation of law punishable by a fine of not more than \$10,000 or imprisonment of not more than 5 years, or both (18 U.S.C. § 1001).

Do Not E-Sign Until You Have Read The Above Statement.

I understand that by entering my name (and identifier) below, I am signing this document. By signing this document, I certify that I have read, fully understand, and accept all terms of the foregoing statement. I certify that I intend my electronic signature on this certification statement to be the legally binding equivalent of my traditional handwritten signature. Please signify your acceptance by entering the information requested in the fields below.

*Please enter your full name:

*Please enter your unique identifier (e.g., the last four digits of your phone number followed by your zip code).

Federal Reserve Board Taleo Career Section Screenshots

March 2017

Application for Employment: [Human Resources Project Manager - TEST - RDF \(Job Number: 20211\)](#)

Step 8 out of 8 | [Print/Email](#)

Location and Training

Employment Record

References

Attachments

Voluntary Self-Identification

Verify and Sign

Review and Submit

Submit

Review and Submit

The following information will be submitted after you click the Submit button. Where an Edit link is displayed, you can modify the corresponding information.

Personal Information | [Edit](#)

Source Tracking

Source Type

Source

Social Media

LinkedIn

Personal Information

Fred Applicant
123 Apple St
Washington, 00000
United States—District of Columbia—Washington
test@invalidemail.com
[Previous Names \(if any\)](#)

Fred Applicant, you are signed in. [Sign Out](#)

Process Completed

Thank you for taking the time to provide this additional information.


Internal Career Section and Application Flows

Federal Reserve Board Taleo Career Section Screenshots

March 2017

Login Page

Welcome. You are not signed in.

 Job Search

Login

You have accessed a U.S. Government computer system, which includes (1) this computer, (2) this computer network, (3) all computers connected to this network, and (4) all devices and storage media attached to this network or to a computer on this network. This information system is provided for U.S. Government-authorized use only.

Unauthorized access to this system may result in disciplinary action, as well as civil and criminal penalties.

By using this computer system, you understand and consent to the following:

- You have no reasonable expectation of privacy regarding communications or data transiting or stored on this information system.
- At any time, and for any lawful government purpose, the Federal Reserve or other U.S. Government entity may audit, access, monitor, intercept, or search any communication, data, or other information transiting or stored on this information system including, but not limited to, information about your use of this information system.
- Any communications, data, or other information transiting or stored on this information system may be disclosed or used for any lawful government purpose.

FEDERAL RESERVE BOARD EMPLOYEES

If you have forgotten your user name or password, use the "Forgot your user name?" and/or "Forgot your password?" links below.

FEDERAL RESERVE BANK EMPLOYEES/CONTRACTORS and BOARD CONTRACTORS

Navigate to the Board's external careers page at www.federalreserve.gov/careers to apply.

Mandatory fields are marked with an asterisk.

*User Name


*Password


[Forgot your user name?](#)

[Forgot your password?](#)

Login


Job Search

Board Employee, you are signed in. | [My Account Options](#)  My Job Cart - 1 item(s) | [Sign Out](#)

 Job Search **My Jobs**

Job Search | All Jobs

Careers at the Federal Reserve Board

The Board complies with the Rehabilitation Act of 1973, as amended, and provides job applicants with disabilities reasonable accommodations to assist them in applying for jobs at the Board. If you have a disability and would like to request an accommodation in order to apply for a job at the Board, please call 202-452-3880  or e-mail FRBRecruiting@frb.gov. | [Save this Search](#)

Search Criteria

Specify your job search criteria below and then click the "Search for Jobs" button to narrow down the list of jobs.

Federal Reserve Board Taleo Career Section Screenshots

March 2017

Job Number		
Keywords		
Job Category		
Job Category		
All		
Add Job Category		
Location		
Location		
All		
Add Location		
Organization		
Organization		
All		
Add Organization		
Posting Date	Schedule	Shift
<input checked="" type="radio"/> Not Specified	<input type="checkbox"/> Full-time	<input type="checkbox"/> Day Job
<input type="radio"/> Today	<input type="checkbox"/> Part-time	<input type="checkbox"/> Evening Job
<input type="radio"/> Yesterday	<input type="checkbox"/> Contingent	<input type="checkbox"/> Night Job
<input type="radio"/> Last 7 Days		<input type="checkbox"/> Weekend
<input type="radio"/> Last 14 Days		<input type="checkbox"/> Rotating
<input type="radio"/> Last 21 Days		
<input type="radio"/> Last 28 Days		
Job Type	Travel (Up to...)	
<input type="checkbox"/> Standard	<input type="radio"/> No	
<input type="checkbox"/> Internship	<input type="radio"/> Yes, 25 % of the Time	
<input type="checkbox"/> Temporary Work	<input type="radio"/> Yes, 50 % of the Time	
	<input type="radio"/> Yes, 75 % of the Time	
	<input type="radio"/> Yes, 100 % of the Time	

Search Tips

You can search jobs by selecting relevant criteria in the drop-down menus. You can also use a job number or a keyword.

Saving searches


You can save the current search for reuse by clicking "Save this Search" at the top of the page. Your searches will be saved in the "My Saved Searches" section, under the "My Jobs" tab.


Candidate Profile


Take a few minutes to create or modify your candidate profile.

[Access my profile](#)

Icon legend

 Urgent need job

 Added to the job cart

 Draft submission

 Completed submission

Federal Reserve Board Taleo Career Section Screenshots

March 2017

Search Results (51 jobs found)

Results per page
100 ▾

Sort by
Posting Date (Descending Order) ▾

Integrated Leave Management Summer Intern - MGT-20312
DC-Washington
Posting Date: Mar 8, 2017
[Apply](#) | [Add to My Job Cart](#)

Human Resources/Employee Relations Summer Intern - MGT-20313
DC-Washington
Posting Date: Mar 8, 2017
[Apply](#) | [Add to My Job Cart](#)

Law Enforcement Unit Summer Intern - MGT-20314
DC-Washington
Posting Date: Mar 8, 2017
[Apply](#) | [Add to My Job Cart](#)

Job Description

[Job Search](#) [My Jobs](#)

[Job Search](#) | [All Jobs](#)

[Back to prior page](#) [Printable Format](#)

Job 1 out of 51 Previous | [1](#) [2](#) [3](#) [4](#) [5](#) | [Next](#)

[Apply Online](#) [Add to My Job Cart](#)

Integrated Leave Management Summer Intern - MGT-20312
Primary Location: DC-Washington
Employee Status: Regular
Overtime Status: Non-exempt
Job Type: Internship
Travel: No
Shift: Day Job
Years of Experience Required: 0
Education Required: HS Graduate or Equivalent
Relocation Provided: No
Salary Grade Low: 17

Position Description
The student intern provides clerical support for various sections within the Management Division. Performs general clerical duties, i.e., filing, typing, data entry, answers phones, make copies and other general office duties as assigned.

Position Requirements
Intern will assist with the day to day administration of the Board's Integrated Leave Management program, including short-term disability, FMLA and the back-up care program; provide daily updates and communications to Board supervisors and managers on the status of employee time out of work; assist in evaluating the existing communication platform and customer service process and provide input on improvements to the customer service experience; and assist with administrative tasks associated with implementing changes associated with changes to Board's disability management vendor and related processes.

*****Internal Posting Policy***** If an internal Board employee meets the minimum qualifications for this position and applies during the internal job posting preference dates, then the employee will receive an interview with the hiring manager. Internal Board employees who apply after the internal posting preference period are not guaranteed an interview with the hiring manager.

We are an Equal Opportunity Employer and do not discriminate against any employee or applicant for employment on the basis of race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, genetic information, or application, membership, or service in the uniformed services.

[Apply Online](#) [Add to My Job Cart](#)

Federal Reserve Board Taleo Career Section Screenshots

March 2017

Job Cart

Accountant -Test - RDF-20241
DC-Washington
Posting Date: Mar 3, 2017
[Apply](#) | [Add to My Job Cart](#)

Job 2 out of 2 [Previous](#) | **1 2** | [Next](#)

[Apply Online](#) | [Add to My Job Cart](#)

Accountant -Test - RDF-20241
Primary Location: DC-Washington
Employment Type: Regular

We are an Equal Opportunity Employer. We do not discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, genetic information, or application, membership, or service in the uniformed services.

[Apply Online](#) | [Add to My Job Cart](#)

Job 2 out of 2 [Previous](#) | **1 2** | [Next](#)

Board Employee, you are signed in. | [My Account Options](#)

[Job Search](#) | **My Jobs**

Job Search | All Jobs

Careers at the Federal Reserve Board

[My Job Cart - 2 item\(s\)](#) | [Sign Out](#)

Board Employee, you are signed in. | [My Account Options](#)

[Job Search](#) | **My Jobs**

[My Submissions](#) | [My Job Cart](#) | [My Saved Searches](#) | [My Referrals](#)

Highlighted jobs have been added to the job cart within the last 24 hours.

My Job Cart (2 jobs found)
This page presents all jobs that you have added to the job cart.
Jobs per page:
Sort by: [Posting Date \(Descending Order\)](#)

Project Coordinator - TEST - RDF -20012 **Unposted**
DC-Washington
Posting Date: Oct 17, 2016
[Remove from Job Cart](#)

Accountant -Test - RDF-20241 **New**
DC-Washington
Posting Date: Mar 3, 2017
[Apply](#) | [Remove from Job Cart](#)

Candidate Profile
Take a few minutes to create or modify your candidate profile.
[Access my profile](#)
Submit Referral
Tell us about an individual who might be interested in working for our organization. All privacy rights will be protected.
[Submit a referral's profile](#)
Icon legend
 Urgent need job
 Added to the job cart

My Job Cart - Page 1 out of 1 [Previous](#) | **1** | [Next](#)

General Profile Flow

Candidate Profile
Take a few minutes to create or modify your candidate profile.
[Access my profile](#)

Federal Reserve Board Taleo Career Section Screenshots

March 2017

General Profile

Step 1 out of 4

Personal Information

Plain Text Resume

Attachments

Review and Submit

Save and Continue

Personal Information

Hold down the Ctrl key (Command key for Mac) to make multiple selections or to clear items.
Mandatory fields are marked with an asterisk.*

Source Tracking

Please indicate how you heard about the job opportunities available within our organization. If you are unable to find your specific source, please select source type of "Other" and provide additional explanation. Ad and event IDs are case-sensitive.

*Source Type
Select One...

Personal Information

Please enter all relevant personal information in the fields below.

Enter Full Name

*First Name Board	Middle Name <input type="text"/>	*Last Name Employee
*Email Address board.employee@invalid	Current Division Research & Statistics	Employee Number <input type="text"/>
*Primary Number Work Phone		
Home Phone Number <input type="text"/>	Cellular Number <input type="text"/>	Work Phone Number 202/555-5555

*Primary Number Work Phone		
Home Phone Number <input type="text"/>	Cellular Number <input type="text"/>	Work Phone Number 202/555-5555
*Address 1 10 Documentation Terr	Address 2 <input type="text"/>	
*City Washington	*Place of Residence Country United States State/Province District of Columbia Nearest Major City Washington	*Zip/Postal Code 00000

Federal Reserve Board Taleo Career Section Screenshots

March 2017

Additional Profile Information

Please complete the following additional fields for your employment profile.

Job Type <div>Not Specified Standard Internship Temporary Work</div>	Schedule <div>Not Specified Full-time Part-time Contingent</div>
Shift <div>Not Specified Day Job Evening Job Night Job Weekend</div>	Employee Status <div>Not Specified Regular Temporary</div>
*Willingness to Travel (Up to...) <div>No Yes, 25 % of the Time Yes, 50 % of the Time Yes, 75 % of the Time Yes, 100 % of the Time</div>	
Desired Compensation (e.g. XX,XXX) <div></div>	
Date of Availability <div>Sep 15 2016</div>	

Save and Continue

***New in 2017: Job Type, Schedule, Shift, Employee Status, and Desired Compensation.**

Federal Reserve Board Taleo Career Section Screenshots

March 2017

General Profile

Step 2 out of 4 | [Print](#)

Personal Information

Plain Text Resume

Attachments

Review and Submit

Save and Continue

Plain Text Resume

Please paste a copy of your resume in the space below. You should note that the original formatting will be modified into a plain text version. Reformatting is not required at this stage. You may review and edit the pasted resume before moving forward.

* Plain Text Resume

PRA Documentation

What is "plain text"?
Plain text has no formatting at all (bold, italic, table, etc.). It is software independent and can be imported, read, and exported by virtually every software application.

Copy-paste a resume
To copy and paste a resume:
Open the original resume file and highlight the text to copy. Hold down Ctrl + C simultaneously. The text is now copied. Place the cursor in the plain text resume field and hold down Ctrl + V simultaneously. The text is now pasted.

Resume maximum length
The maximum length allowed in the resume text field is 64000 characters.

Save and Continue

Federal Reserve Board Taleo Career Section Screenshots

March 2017

Board Employee, you are signed in. | [My Account Options](#)

My Job Cart - 2 item(s) | [Sign Out](#)

[Job Search](#) [My Jobs](#)

General Profile

Step 4 out of 4 | [Print](#)

Personal Information

Plain Text Resume

Attachments

Review and Submit

Submit

Review and Submit

The following information will be submitted after you click the Submit button. Where an Edit link is displayed, you can modify the corresponding information.

Personal Information | [Edit](#)

Source Tracking

Source TypeFRB Careers Page

SourceFRB Careers Page

Personal Information

Board Employee

10 Documentation Terr

Washington, 00000

Board Employee, you are signed in. | [My Account Options](#)

My Job Cart - 2 item(s) | [Sign Out](#)

[Job Search](#) [My Jobs](#)

Process Completed

You have successfully submitted your general candidate profile. You can review and update the information you provided each time you log in.


Please continue to review our career site for additional opportunities, and follow [@Fed_Careers](#) on Twitter, as well as our LinkedIn page for up to date job announcements.

[View All Jobs](#)

Federal Reserve Board Taleo Career Section Screenshots



March 2017

[External] Profile Submitted to the Federal Reserve Board

 Federal Reserve Board Recruitment <federalreserveboard@invalidemail.com>

Sent: Thu 3/9/2017 12:09 PM

To: 

 Message  this_message_in_html.html (2 KB)

Board Employee,

We have received your profile submission.

If you would like to review your candidate profile, click [here](#).

At any time you can visit the Careers page on our Website where you will find a list of all current [job opportunities](#).

Thank you for your interest in the Federal Reserve Board.

Best regards,

Talent Acquisition Team
Federal Reserve Board
www.federalreserve.gov/careers

Replies to this message are undeliverable. Please do not reply.

Job Submission Flow

Human Resources Project Manager - TEST - RDF-20211
DC-Washington
Referral Eligible: **2,500.00**
Posting Date: Mar 5, 2017
[Apply](#) | [Add to My Job Cart](#)

Job 1 out of 2 Previous | **1** 2 | Next

[Apply Online](#) [Add to My Job Cart](#)

Human Resources Project Manager - TEST - RDF-20211
Primary Location: DC-Washington
Employment Status: Regular

You are an Equal Opportunity Employer. We do not discriminate on the basis of race, color, religion, sex, sexual orientation, gender identity, age, origin, age, disability, genetic information, marital status, or application, membership, or service in the uniformed services.

[Apply Online](#) [Add to My Job Cart](#)

Submit a referral for this job
Tell us about an individual who might be interested in this job. All privacy information is protected.

Job 1 out of 2 Previous | **1** 2 | Next

Federal Reserve Board Taleo Career Section Screenshots

March 2017

Board Employee, you are signed in. | [My Account Options](#)My Job Cart - 1 item(s) | [Sign Out](#)

[Job Search](#) | [My Jobs](#)

[Back](#)[Printable Format](#)

Notices

Rehabilitation Act

The Board complies with the Rehabilitation Act of 1973, as amended, and provides job applicants with disabilities reasonable accommodations to assist them in applying for jobs at the Board. If you have a disability and would like to request an accommodation in order to apply for a job at the Board, please call 202-452-3880 or e-mail FRBRecruiting@frb.gov.

Equal Opportunity Employer

We are an Equal Opportunity Employer and do not discriminate against any employee or applicant for employment on the basis of race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, genetic information, or application, membership, or service in the uniformed services.

Privacy

You may review the Federal Reserve Board's Privacy Act Notice at <http://www.federalreserve.gov/careers/pdf/fr1273.pdf>.

Paperwork Reduction Act

OMB No. 7100-0181
Average hours per response: 1
Approval Expires October 31, 2017

[Continue](#) | [Go Back](#)

Applying for: **Human Resources Project Manager - TEST - RDF (Job Number: 20211)**Step 1 out of 5

[Personal Information](#) | [Plain Text Resume](#) | [Attachments](#) | [Voluntary Self-Identification](#) | [Review and Submit](#)

[Save and Continue](#) | [Save as Draft](#) | [Quit](#)

Personal Information

Hold down the **Ctrl** key (**Command** key for Mac) to make multiple selections or to clear items.
Mandatory fields are marked with an asterisk.*

Source Tracking

How did you first learn about this job opportunity? If you are unable to find your specific source, please select source type of "Other" and provide additional explanation. Ad and event IDs are case-sensitive.

*Source Type

Personal Information

Please enter all relevant personal information in the fields below.

Enter Full Name

*First Name Middle Name *Last Name

Previous Names, if any

*Email Address Current Division Employee Number

Federal Reserve Board Taleo Career Section Screenshots

March 2017

*Primary Number

Work Phone

Home Phone Number

Cellular Number

Work Phone Number

202/555-5555

*Address 1

Address 2

10 Documentation Terr

*City

*Place of Residence

*Zip/Postal Code

Washington

Country

State/Province

Nearest Major City

00000

United States

District of Columbia

Washington

Additional Profile Information

Please complete the following additional fields for your employment profile.

Job Type

Schedule

Not Specified

Standard

Internship

Temporary Work

Not Specified

Full-time

Part-time

Contingent

Shift

Employee Status

Not Specified

Day Job

Evening Job

Night Job

Weekend

Not Specified

Regular

Temporary

*Willingness to Travel (Up to...)

No

Yes, 25 % of the Time

Yes, 50 % of the Time

Yes, 75 % of the Time

Yes, 100 % of the Time

Desired Compensation (e.g. XX,XXX)

Date of Availability

Sep

15

2016

Save and Continue

Save as Draft

Quit

Notices

***New in 2017: Job Type, Schedule, Shift, Employee Status, and Desired Compensation.**

Federal Reserve Board Taleo Career Section Screenshots

March 2017

Applying for: **Human Resources Project Manager - TEST - RDF (Job Number: 20211)**

Step 2 out of 5 | [Print](#)

Personal Information

Plain Text Resume

Attachments

Voluntary Self-Identification

Review and Submit

Save and Continue

Save as Draft

Quit

Plain Text Resume

Please paste a copy of your resume in the space below. You should note that the original formatting will be modified into a plain text version. Reformatting is not required at this stage. You may review and edit the pasted resume before moving forward.

***Plain Text Resume**

PRA Documentation

Save and Continue

Save as Draft

Quit

What is "plain text"?

Plain text has no formatting at all (bold, italic, table, etc.). It is software independent and can be imported, read, and exported by virtually every software application.

Copy-paste a resume

To copy and paste a resume:

Open the original resume file and highlight the text to copy. Hold down Ctrl + C simultaneously. The text is now copied. Place the cursor in the plain text resume field and hold down Ctrl + V simultaneously. The text is now pasted.

Resume maximum length

The maximum length allowed in the resume text field is 64000 characters.

Notices

Federal Reserve Board Taleo Career Section Screenshots

March 2017

Applying for: Human Resources Project Manager - TEST - RDF (Job Number: 20211)

Step 3 out of 5 | [Print](#)

Personal Information

Plain Text Resume

Attachments

Voluntary Self-Identification

Review and Submit

Save and Continue

Save as Draft

Quit

Attachments

You can attach files to the candidate record (e.g.: cover letter, resume, references, transcripts, etc.). In order to include comments with a file, enter the information in the **Comments about the file** field prior to clicking the **Attach** button. Once a file is attached, you can overwrite it by attaching a file with exactly the same name and extension.

Even if you have not submitted a resume or other related documents for this specific job opportunity, please ensure you **click the checkbox** labeled **Relevant Files** next to any previously uploaded documents in the table below to have them considered part of this job submission. Also, please indicate which of the attached documents is your **Resume**.

Select the file to attach

Browse...

Comments about the file (Limit of 250 characters)

Attach

This section displays basic information regarding the files attached to the candidate record. You can delete some or all the files. The "Relevant Files" column allows you to select the files relevant to this job submission. Also, please indicate which of the attached documents is a resume.

Relevant Files	Resume	File Name	Date	Comments	Actions
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Board Employee Resume.doc	8/1/16	My resume	Delete
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Board Employee Cover Letter.docx	8/2/16	My cover letter	Delete

Save and Continue

Save as Draft

Quit

Notices

Applying for: Human Resources Project Manager - TEST - RDF (Job Number: 20211)

Step 4 out of 5 | [Print](#)

Personal Information

Plain Text Resume

Attachments

Voluntary Self-Identification

Review and Submit

Save and Continue

Save as Draft

Voluntary Self-Identification

Hold down the **Ctrl** key (**Command** key for Mac) to make multiple selections or to clear items.

After reading the Voluntary Self-Identification statement, please provide the information requested in the fields below.

OMB No. 7100-0181
Average hours per response: 1 minute
Approval expires October 31, 2017

The Board of Governors of the Federal Reserve System (Board) is requesting that you furnish this information under the authority of 42 U.S.C. § 2000e-16, which requires that federal employment practices be free of discrimination and provide equal employment opportunity for all. Your providing of this information is strictly voluntary. Your failure to do so will have no effect on the decision to hire you or on your employment with the Board. The information you provide on this form will be kept confidential and will not be shared with the selecting official or other persons who will make the hiring decision.

The following definitions are defined by the Equal Employment Opportunity Commission:

Hispanic or Latino - A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

American Indian or Alaska Native - A person having origins in any of the original peoples of North and South America (includes Central

Federal Reserve Board Taleo Career Section Screenshots

March 2017

*1. Ethnicity
Not Hispanic or Latino

*2. Race (Select one or more races)
American Indian or Alaska Native
Asian
Native Hawaiian or Other Pacific Islander
Black or African American
White
I do not wish to provide this information

*3. Gender
Female

Save and Continue Save as Draft

Board Employee, you are signed in. | [My Account Options](#) [My Job Cart - 2 item\(s\)](#) | [Sign Out](#)

[Job Search](#) [My Jobs](#)

Applying for: **Human Resources Project Manager - TEST - RDF (Job Number: 20211)** Step 5 out of 5 | [Print](#)

Personal Information Plain Text Resume Attachments Voluntary Self-Identification Review and Submit

Submit Save as Draft

Review and Submit

The following information will be submitted after you click the Submit button. Where an Edit link is displayed, you can modify the corresponding information.

Personal Information Edit	
Source Tracking	
Source Type	FRB Careers Page
Source	FRB Careers Page
Personal Information	
Board Employee	
10 Documentation Terr	
Washington, 00000	
United States—District of Columbia—Washington	
board.employee@invalidemail.com	
Previous Names, if any	
Current Division	Research & Statistics

Board Employee, you are signed in. | [My Account Options](#) [My Job Cart - 2 item\(s\)](#) | [Sign Out](#)

[Job Search](#) [My Jobs](#)

Process Completed

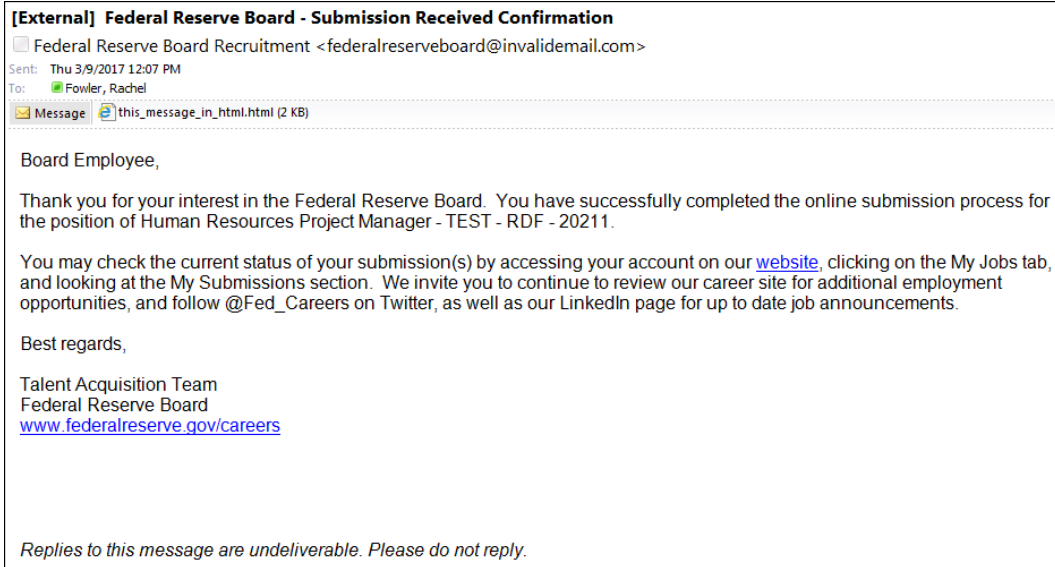
Thank you for completing the online application process. You should receive an email from federalreserveboard@invalidemail.com confirming this submission has been received. Pursuant to the internal job posting preference policy, should you meet the minimum qualifications of the position, and have applied within the posting preference period, you will receive an interview with the hiring manager. You may monitor the status of your application by clicking on the My Jobs tab and looking at the My Submissions section.

In the meantime, please continue to review our career site for additional opportunities, and follow @Fed_Careers on Twitter, as well as our LinkedIn page for up to date job announcements.

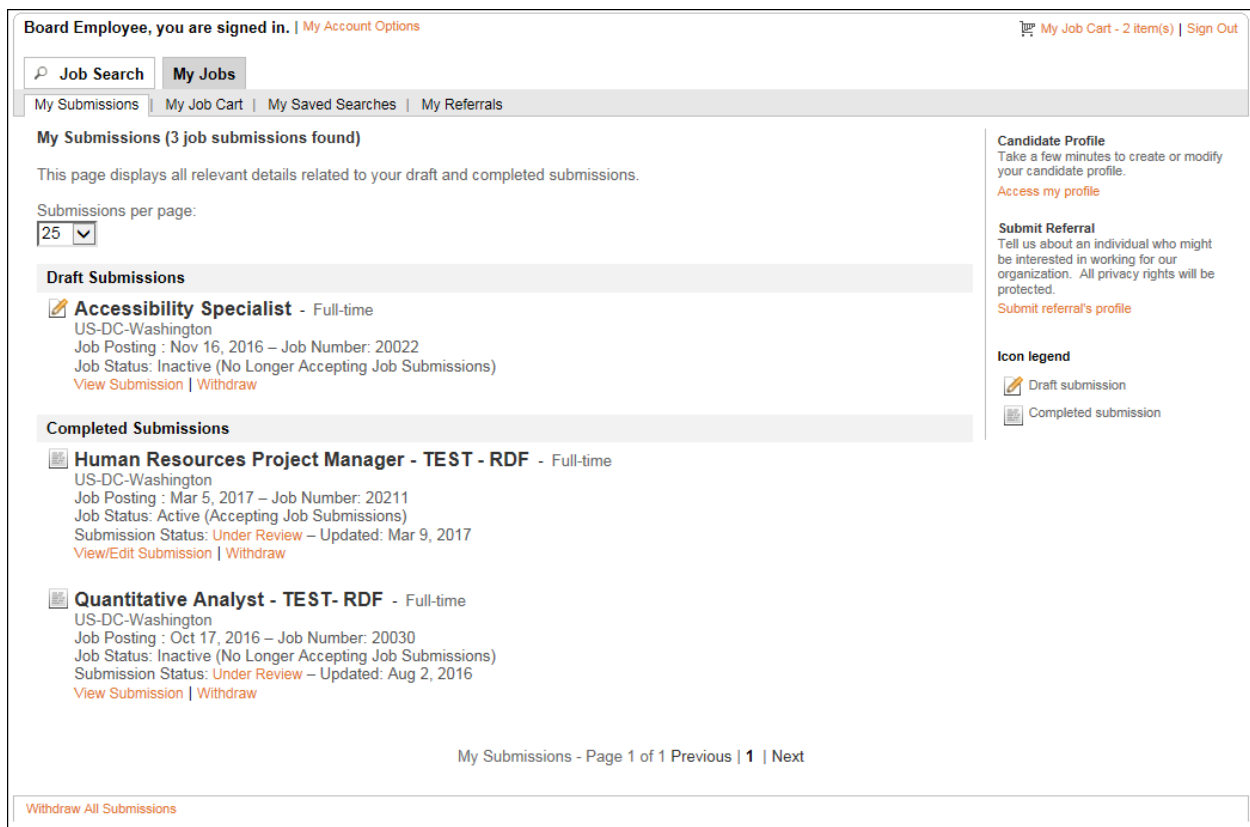
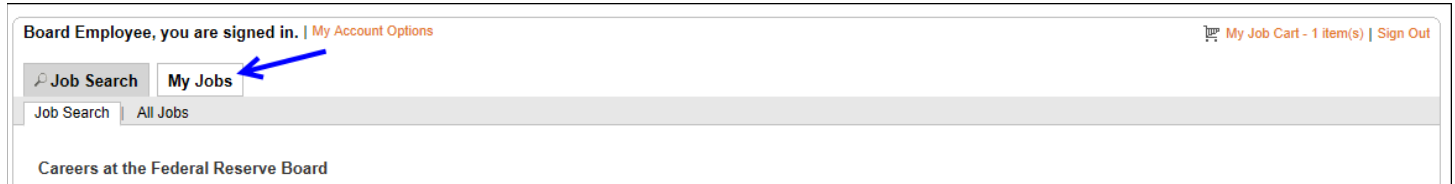
[View My Submissions](#) | [View General Profile](#) | [View All Jobs](#)

Federal Reserve Board Taleo Career Section Screenshots

March 2017



My Submissions



*New in 2017: Ability to withdraw submission and provide reason for withdrawal.

Federal Reserve Board Taleo Career Section Screenshots

March 2017

My Saved Searches

The Board complies with the Rehabilitation Act of 1973, as amended, and provides job applicants with disabilities reasonable accommodations to assist them in applying for jobs at the Board. If you have a disability and would like to request an accommodation in order to apply for a job at the Board, please call 202-452-3880 or e-mail FRBRecruiting@frb.gov.

[Save this Search](#)

Search Criteria

Specify your job search criteria below and then click the "Search for Jobs" button to narrow down the list of jobs.

Job Number
Keywords
Project

Job Category
Job Category
All

Search Tips
You can search jobs by selecting relevant criteria in the drop-down menus. You can also use a job number or a keyword.

Saving searches
You can save the current search for reuse by clicking "Save this Search" at the top of the page. Your searches will be saved in the "My Saved Searches" section, under the "My Jobs" tab.

Saving Search Queries

Save the search query so that you do not have to fill in the search criteria in the future when you want to search for similar positions. Enter the search query name below, then click "Save".

Search Query Name

Save Cancel

Where are my saved searches?
The searches are saved in the "My Saved Searches" section under the "My Jobs" tab.
[Access My Saved Searches](#)

Board Employee, you are signed in. | [My Account Options](#)

[My Job Cart - 1 item\(s\)](#) | [Sign Out](#)

Job Search My Jobs

Job Search All Jobs

Careers at the Federal Reserve Board

Board Employee, you are signed in. | [My Account Options](#)

[My Job Cart - 1 item\(s\)](#) | [Sign Out](#)

Job Search My Jobs

My Submissions | My Job Cart | My Saved Searches

You have saved 1 out of 5 possible saved searches.

My Saved Searches

This page displays all the job searches you have saved previously.

Project
Last run: Aug 2, 2016
[1 Job Openings](#) | [Delete](#)

[Delete All](#)

Candidate Profile
Take a few minutes to create or modify your candidate profile.
[Access my profile](#)

Saving searches
You can save a maximum of five searches at a time. Once this number is reached, you must delete a saved search to be able to save a new one.

Federal Reserve Board Taleo Career Section Screenshots

March 2017

All Jobs

Board Employee, you are signed in. | [My Account Options](#)

My Job Cart - 2 item(s) | [Sign Out](#)

Job Search

My Jobs

Job Search

All Jobs

Job Openings (2 jobs found)

This list includes all jobs currently available within our organization.

Jobs per page:
100

Sort by
Posting Date (Descending Order)

Human Resources Project Manager - TEST - RDF-20211

DC-Washington

Referral Eligible: 2,500.00

Posting Date: Mar 5, 2017

[View/Edit Submission](#)

Accountant -Test - RDF-20241

DC-Washington

Posting Date: Mar 3, 2017

[Apply](#)

Jobs - Page 1 out of 1 Previous | 1 | Next

Candidate Profile

Take a few minutes to create or modify your candidate profile.

[Access my profile](#)

Submit Referral

Tell us about an individual who might be interested in working for our organization. All privacy rights will be protected.

[Submit referral's profile](#)

Icon legend

Urgent need job

Added to the job cart

Draft submission

Completed submission

My Account Options

Board Employee, you are signed in. | [My Account Options](#)

My Job Cart - 1 item(s) | [Sign Out](#)

Job Search

My Jobs

Job Search

All Jobs

Careers at the Federal Reserve Board

Federal Reserve Board Taleo Career Section Screenshots

March 2017

Board Employee, you are signed in. | [My Account Options](#) My Job Cart - 1 item(s) | [Sign Out](#)

[Job Search](#) | [My Jobs](#)

My Account

This page displays your account options. To set or modify preferences, click "Edit" next to the relevant section.

Properties

Account Creation Date	10/20/15
Last Access to the Submissions List	8/2/16
Last Access to the Referrals List	

Personal Information | [Edit](#)

Board Employee
10 Documentation Terr
Washington, 00000
United States—District of Columbia—Washington
board.employee@invalidemail.com

Current Division	Research & Statistics
Employee Number	001-5555
Primary Number	Work Phone
Home Phone Number	
Cellular Number	
Work Phone Number	202/555-5555

Login Information | [Edit](#)

Sign In and Password

User Name	001-5555
New Password	*****

General Referral Flow – *New in 2017

Submit Referral
Tell us about an individual who might be interested in working for our organization. All privacy rights will be protected.
[Submit referral's profile](#)

Referring a CandidateStep 1 out of 4

[Employee Details](#)

[Referral Information](#)

[Attachments](#)

[Review and Submit](#)

[Save and Continue](#) | [Quit](#)Page 1 out of 3

Employee Details

At any time, the person you are referring can edit the information you have provided on his/her behalf.

The following pages allow you to refer a person to us. Please start by providing some contact information about yourself.

First Name	Middle Name	Last Name
Board		Employee
Employee Number	*Email Address	*Work Phone Number
001-5555	board.employee@invalid	202/555-5555

[Save and Continue](#) | [Quit](#)Page 1 out of 3

Federal Reserve Board Taleo Career Section Screenshots

March 2017

Referring a Candidate

Step 1 out of 4

Employee Details

Referral Information

Attachments

Review and Submit

Save and Continue

Quit

Page 2 out of 3

Employee Details

At any time, the person you are referring can edit the information you have provided on his/her behalf.

The following information will help us verify if a record already exists in our database for the person you want to refer. Please provide the information requested, then click "Save and Continue."

*Email address of the person that you are referring

Save and Continue

Quit

Page 2 out of 3

Referring a Candidate

Step 1 out of 4

Employee Details

Referral Information

Attachments

Review and Submit

Save and Continue

Quit

Page 3 out of 3

Employee Details

At any time, the person you are referring can edit the information you have provided on his/her behalf.

Please explain how you know this person and what makes him/her a good candidate in the text box below. Highlight any information that you find relevant to this person's candidacy.

Information about the referred person

^

v

Save and Continue

Quit

Page 3 out of 3

Federal Reserve Board Taleo Career Section Screenshots

March 2017

Referring a Candidate

Step 2 out of 4 | [Print](#)

Employee Details

Referral Information

Attachments

Review and Submit

Save and Continue

Save as Draft

Quit

Referral Information

At any time, the person you are referring can edit the information you have provided on his/her behalf.

Personal Information

Please enter all relevant personal information in the fields below.

*First Name

Middle Name

*Last Name

*Email Address

onereferral@invalidemail.com

*Primary Number

Not Specified

Home Phone Number

Cellular Number

Work Phone Number

*Relationship to Referral

Not Specified

What is "plain text"?

Plain text has no formatting at all (bold, italic, table, etc.). It is software independent and can be imported, read, and exported by virtually every software application.

Copy-paste a resume

To copy and paste a resume:
Open the original resume file and highlight the text to copy. Hold down Ctrl + C simultaneously. The text is now copied. Place the cursor in the plain text resume field and hold down Ctrl + V simultaneously. The text is now pasted.

Resume maximum length

The maximum length allowed in the resume text field is 64000 characters.

Plain Text Resume

Please paste a copy of your referral's resume in the space below. You should note that the original formatting will be modified into a plain text version. Reformatting is not required at this stage. You may review and edit the pasted resume before moving forward.

Plain Text Resume

Save and Continue

Save as Draft

Quit

Page 53

Federal Reserve Board Taleo Career Section Screenshots

March 2017

Referring a Candidate

Step 3 out of 4 | [Print](#)

Employee Details

Referral Information

Attachments

Review and Submit

[Save and Continue](#) [Save as Draft](#) [Quit](#)

Attachments

At any time, the person you are referring can edit the information you have provided on his/her behalf.

Upload Resume

Please attach the referral's resume. You may also attach other applicable files to the candidate record (e.g.: cover letter, references, transcripts, etc.), if available.

In order to include comments with a file, enter the information in the **Comments about the file** field prior to clicking the **Attach** button.

Once a file is attached, you can overwrite it by attaching a file with exactly the same name and extension.

Select the file to attach

[Browse...](#)

Comments about the file (Limit of 250 characters)

[Attach](#)

This section displays basic information regarding the files attached to the candidate record. You can delete some or all the files. Also, please indicate which of the attached documents is a resume.

Resume	File Name	Date	Comments	Actions
<input checked="" type="checkbox"/>	One Referral Resume.doc	3/9/17		Delete

[Save and Continue](#) [Save as Draft](#) [Quit](#)

Tips
You cannot attach a file that exceeds the allocated limit of 5120 kilobytes.
You can attach a maximum of 25 files, one at a time.
The search tool that recruiters use to search for candidates will not be able to analyze the content of some attached files, mostly image files and compressed files (.zip).
Attaching files
To attach a file, click "Browse" and select the file you want to attach. Then, click "Attach".
Deleting files
To delete a file, in the list of files already attached, select the file you wish to delete. Then, click the corresponding "Delete" button.

Referring a Candidate

Step 4 out of 4 | [Print](#)

Employee Details

Referral Information

Attachments

Review and Submit

[Submit](#) [Save as Draft](#) [Quit](#)

Review and Submit

The following information will be submitted after you click the Submit button. Where an Edit link is displayed, you can modify the corresponding information.

Employee Details | [Edit](#)

Board Employee
Washington, 00000
United States—District of Columbia—Washington
[board.employee@invalidemail.com](#)

Employee Number
Work Phone Number
Email address of the person that you are referring
Information about the referred person

202/555-5555

onereferral@invalidemail.com

Referral Information | [Edit](#)

Personal Information

One Referral
[onereferral@invalidemail.com](#)
Primary Number
Home Phone Number

Home Phone
555.555.5555

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Federal Reserve Board Taleo Career Section Screenshots

March 2017

Board Employee, you are signed in. | [My Account Options](#) **My Job Cart - 2 item(s)** | [Sign Out](#)

[Job Search](#) [My Jobs](#)

Process Completed

Thank you for the referral. You have successfully submitted the candidate profile of the person you are referring to us. You should receive an email from federalreserveboard@invalidemail.com confirming this referral was received.

We invite you to view the job openings available on our Careers page and to further explore the functionalities of your account. Please do not hesitate to refer other relevant candidates to us.

[View All Jobs](#)

[External] Thank you for your referral to the Federal Reserve Board

☐ Federal Reserve Board Recruitment <federalreserveboard@invalidemail.com>

Sent: Thu 3/9/2017 12:43 PM

To:

Message [this_message_in_html.html](#) (2 KB)

Board Employee,

Thank you for referring One Referral to the Federal Reserve Board. Please note that your rights as the referrer of this person for this position are valid for until Mar 9, 2018.

Thank you for the referral and we welcome you to refer additional candidates.

Best regards,

Talent Acquisition Team
Federal Reserve Board
www.federalreserve.gov/careers

Replies to this message are undeliverable. Please do not reply.

Federal Reserve Board Taleo Career Section Screenshots


March 2017

[External] You have been referred to the Federal Reserve Board

Federal Reserve Board Recruitment <federalreserveboard@invalidemail.com>

Sent: Thu 3/9/2017 12:44 PM

To: [Redacted]

Message  this_message_in_html.html (3 KB)

One Referral,

Board Employee referred you to the Federal Reserve Board. We strongly recommend that you review your candidate profile to provide any missing information and verify the content provided on your behalf is correct.

You can review and update your candidate profile by using the following access code.

User Name: [Redacted]
Access Code: [Redacted]

To access your candidate file, [click here](#).

Please note that once you make changes to your profile, the user name and access code will no longer be valid. You will need to use the user name and password you created when updating your profile. If you forget your password, please select the "Forgot your password?" option on the sign in page to receive an email to reset your password.

Thank you for your interest in the Federal Reserve Board.

Best regards,

Talent Acquisition Team
Federal Reserve Board
www.federalreserve.gov/careers

Replies to this message are undeliverable. Please do not reply.

Submission Referral Flow – *New in 2017

Human Resources Project Manager - TEST - RDF-20211

Primary Location: DC-Washington
Employee Status: Regular
Overtime Status: Exempt
Job Type: Standard
Travel: Yes, 25 % of the Time
Shift: Day Job
Years of Experience Required: 6
Education Required: Bachelor's or Equivalent Exp.
Relocation Provided: Yes
Salary Grade Low: 26

Position Description

Submit a referral for this job

Tell us about an individual who might be interested in this job. All privacy rights will be protected.

[Submit referral](#)



Federal Reserve Board Taleo Career Section Screenshots

March 2017

[Back](#)[Printable Format](#)

Notices

Rehabilitation Act

The Board complies with the Rehabilitation Act of 1973, as amended, and provides job applicants with disabilities reasonable accommodations to assist them in applying for jobs at the Board. If you have a disability and would like to request an accommodation in order to apply for a job at the Board, please call 202-452-3880 or e-mail FRBRecruiting@frb.gov.

Equal Opportunity Employer

We are an Equal Opportunity Employer and do not discriminate against any employee or applicant for employment on the basis of race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, genetic information, or application, membership, or service in the uniformed services.

Privacy

You may review the Federal Reserve Board's Privacy Act Notice at <http://www.federalreserve.gov/careers/pdf/fr1273.pdf>.

Paperwork Reduction Act

OMB No. 7100-0181
Average hours per response: 1

ContinueGo Back

Referral for: Human Resources Project Manager - TEST - RDF (Job Number: 20211)

Step 1 out of 4

Employee Details

Referral Information

Attachments

Review and Submit

Save and Continue

Quit

Page 1 out of 3

Employee Details

At any time, the person you are referring can edit the information you have provided on his/her behalf.
Mandatory fields are marked with an asterisk.*

The following pages allow you to refer a person to us. Please start by providing some contact information about yourself.

First Name	Middle Name	Last Name
Board		Employee
Employee Number	*Email Address	*Work Phone Number
00123456	board.employee@invalid	202/555-5555

Save and Continue

Quit

Page 1 out of 3

[Notices](#)

Federal Reserve Board Taleo Career Section Screenshots

March 2017

Referral for: Human Resources Project Manager - TEST - RDF (Job Number: 20211)

Step 1 out of 4

Employee Details

Referral Information

Attachments

Review and Submit

Save and Continue

Quit

Page 2 out of 3

Employee Details

At any time, the person you are referring can edit the information you have provided on his/her behalf. Mandatory fields are marked with an asterisk: *

The following information will help us verify if a record already exists in our database for the person you want to refer. Please provide the information requested, then click "Save and Continue."

*Email address of the person that you are referring

Save and Continue

Quit

Page 2 out of 3

Notices

Referral for: Human Resources Project Manager - TEST - RDF (Job Number: 20211)

Step 1 out of 4

Employee Details

Referral Information

Attachments

Review and Submit

Save and Continue

Quit

Page 3 out of 3

Employee Details

At any time, the person you are referring can edit the information you have provided on his/her behalf. Mandatory fields are marked with an asterisk: *

Please explain how you know this person and what makes him/her a good candidate in the text box below. Highlight any information that you find relevant to this person's candidacy.

Information about the referred person

Save and Continue

Quit

Page 3 out of 3

Notices

Federal Reserve Board Taleo Career Section Screenshots

March 2017

Referral for: Human Resources Project Manager - TEST - RDF (Job Number: 20211)

Step 2 out of 4 | [Print](#)

Employee Details

Referral Information

Attachments

Review and Submit

Save and Continue

Save as Draft

Quit

Referral Information

At any time, the person you are referring can edit the information you have provided on his/her behalf.
Mandatory fields are marked with an asterisk.*

Personal Information

Please enter all relevant personal information regarding your referral in the fields below.

*First Name

Middle Name

*Last Name

*Email Address

tworeferral@invalidemail.com

*Primary Number

Not Specified

Home Phone Number

Cellular Number

Work Phone Number

*Relationship to Referral

Not Specified

Plain Text Resume

Please paste a copy of your referral's resume in the space below. You should note that the original formatting will be modified into a plain text version. Reformatting is not required at this stage. You may review and edit the pasted resume before moving forward.

Plain Text Resume

What is "plain text"?
Plain text has no formatting at all (bold, italic, table, etc.). It is software independent and can be imported, read, and exported by virtually every software application.

Copy-paste a resume
To copy and paste a resume:
Open the original resume file and highlight the text to copy. Hold down Ctrl + C simultaneously. The text is now copied. Place the cursor in the plain text resume field and hold down Ctrl + V simultaneously. The text is now pasted.

Resume maximum length
The maximum length allowed in the resume text field is 64000 characters.

Save and Continue

Save as Draft

Quit

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Federal Reserve Board Taleo Career Section Screenshots

March 2017

Referral for: **Human Resources Project Manager - TEST - RDF (Job Number: 20211)** Step 3 out of 4 | [Print](#)

Employee Details

Referral Information

Attachments

Review and Submit

Save and Continue Save as Draft Quit

Attachments

At any time, the person you are referring can edit the information you have provided on his/her behalf.

Upload Resume

Please attach the referral's resume. You may also attach other applicable files to the candidate record (e.g.: cover letter, references, transcripts, etc.), if available.

In order to include comments with a file, enter the information in the **Comments about the file** field prior to clicking the **Attach** button.

Once a file is attached, you can overwrite it by attaching a file with exactly the same name and extension.

Select the file to attach

[Browse...](#)

Comments about the file (Limit of 250 characters)

Attach

This section displays basic information regarding the files attached to the candidate record. You can delete some or all the files. The "Relevant Files" column allows you to select the files relevant to this job submission. Also, please indicate which of the attached documents is a resume.

Relevant Files	Resume	File Name	Date	Comments	Actions
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Two Referral Resume.doc	3/9/17		Delete

Save and Continue Save as Draft Quit

Tips

You cannot attach a file that exceeds the allocated limit of 5120 kilobytes.

You can attach a maximum of 25 files, one at a time.

The search tool that recruiters use to search for candidates will not be able to analyze the content of some attached files, mostly image files and compressed files (.zip).

Attaching files

To attach a file, click "Browse" and select the file you want to attach. Then, click "Attach".

Deleting files

To delete a file, in the list of files already attached, select the file you wish to delete. Then, click the corresponding "Delete" button.

Referral for: **Human Resources Project Manager - TEST - RDF (Job Number: 20211)** Step 4 out of 4 | [Print](#)

Employee Details

Referral Information

Attachments

Review and Submit

Submit Save as Draft Quit

Review and Submit

The following information will be submitted after you click the Submit button. Where an Edit link is displayed, you can modify the corresponding information.

Employee Details | [Edit](#)

Board Employee
Washington, 00000
United States—District of Columbia—Washington
[board.employee@invalidemail.com](#)

Employee Number
Work Phone Number
Email address of the person that you are referring
Information about the referred person

001 555 5555

202/555-5555

[tworeferral@invalidemail.com](#)

Referral Information | [Edit](#)

Personal Information

Two Referral

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Federal Reserve Board Taleo Career Section Screenshots

March 2017

Board Employee, you are signed in. | [My Account Options](#)

My Job Cart - 2 item(s) | [Sign Out](#)

[Job Search](#) | [My Jobs](#)

Process Completed

You have successfully sent the online job submission for the person you are referring to us. You should receive an email from federalreserveboard@invalidemail.com confirming this referral was received. Thank you for the referral.

We invite you to view the job openings available on our Careers page and to further explore the functionalities of your account. Please do not hesitate to refer other relevant candidates to us.

[View All Jobs](#)

[External] Thank you for your referral to the Federal Reserve Board

Federal Reserve Board Recruitment <federalreserveboard@invalidemail.com>

Sent: Thu 3/9/2017 12:43 PM

To:

Message this_message_in_html.html (2 KB)

Board Employee,

Thank you for referring Two Referral for the Human Resources Project Manager - TEST - RDF - 20211 position at the Federal Reserve Board. Please note that your rights as the referrer of this person for this position are valid foruntil Mar 9, 2018.

Thank you for the referral and we welcome you to refer additional candidates.

Best regards,


Talent Acquisition Team
Federal Reserve Board
www.federalreserve.gov/careers

Replies to this message are undeliverable. Please do not reply.

Federal Reserve Board Taleo Career Section Screenshots



March 2017

[External] You have been referred to the Federal Reserve Board

 Federal Reserve Board Recruitment <federalreserveboard@invalidemail.com>

Sent: Thu 3/9/2017 12:46 PM


To:

 Message  this_message_in_html.html (3 KB)

Two Referral,

Board Employee referred you to the Federal Reserve Board. We strongly recommend that you review your candidate profile to provide any missing information and verify the content provided on your behalf is correct.

You can review and update your candidate profile by using the following access code.

User Name: 

Access Code: 

To access your candidate file, [click here](#).

Please note that once you make changes to your profile, the user name and access code will no longer be valid. You will need to use the user name and password you created when updating your profile. If you forget your password, please select the "Forgot your password?" option on the sign in page to receive an email to reset your password.

Thank you for your interest in the Federal Reserve Board.

Best regards,

Talent Acquisition Team
Federal Reserve Board
www.federalreserve.gov/careers

Replies to this message are undeliverable. Please do not reply.

My Referrals – *New in 2017

Board Employee, you are signed in. | [My Account Options](#)

 My Job Cart - 2 item(s) | [Sign Out](#)

 Job Search

My Jobs

Job Search

All Jobs

Federal Reserve Board Taleo Career Section Screenshots

March 2017

Board Employee, you are signed in. | [My Account Options](#)

My Job Cart - 2 item(s) | [Sign Out](#)

Job Search

My Jobs

My Submissions

My Job Cart

My Saved Searches

My Referrals

My Referrals (2 referrals found)

This page displays all candidates you have referred to our company.

Referrals per page:
25

Completed Referrals

Candidate Name: Referral, Two
Referred to the job: [Human Resources Project Manager - TEST - RDF](#) — Full-time
US-DC-Washington
Job Posting : Mar 5, 2017 — Job Number: 20211
Job Status: Active (Accepting Job Submissions)
Referral Date : Mar 9, 2017— Expiration Date: Mar 9, 2018
Submission Status: Completed — Updated: Mar 9, 2017
[View/Edit Job-specific Referral](#) | [View/Edit Profile](#) | [Withdraw](#)

Candidate Name: Referral, One
General Profile
Referral Date : Mar 9, 2017— Expiration Date: Mar 9, 2018
Updated: Mar 9, 2017
[View/Edit Profile](#)

Candidate Profile
Take a few minutes to create or modify your candidate profile.
[Access my profile](#)

Submit Referral
Tell us about an individual who might be interested in working for our organization. All privacy rights will be protected.
[Submit referral's profile](#)

Icon legend
 Draft submission
 Completed submission

My Referrals - Page 1 of 1 Previous | 1 | Next